

ADMISSION POLICY FOR UNDER GRADUATE (MBBS/BDS) ADMISSIONS
FOR ACADEMIC SESSION 2018-19

Admission procedure for under graduate courses (MBBS and BDS) in ESIC Medical Education institutions shall be as follows:

- 1. All India Quota:** 'All India Quota' will be 15% of total available seats in each of its Medical Institutions, Or, All India Quota will be as per the prevailing Central Government's [i.e. Ministry of H & FW] directives for the said quota, from time to time. It will be filled up as per policy, including reservation policy, and procedures of the Central Government.

- 2. State Government Quota:** Based on the location of the ESI's Medical Education Institution, a 'State Government Quota' will be as per the policy of respective States applicable to un-aided non-minority Institutions, or in the absence thereof, as may be mutually agreed to, between the respective State Government and the ESI Corporation from time to time. The Admissions to these seats will be made according to the policy, including reservation policy, and procedures of the State Government concerned, and these seats will be filled up accordingly.

- 3. Insured Persons (IPs) Quota :** The remaining seats after allocation to All India Quota and the State Govt. Quota shall be treated as "Insured Persons (IPs) Quota". It shall comprise of seats 'pooled' together on All India basis from various ESIC Medical/Dental Colleges, as the case may be. The seats shall be allotted to the 'Wards of Insured Persons' (IPs) on All India basis and shall be filled-up through merit cum preference basis, following due process specified below or as may be specified by ESIC from time to time.

4. Methodology for filling up of Insured Persons (IPs) Quota: Available seats of "Insured Persons (IPs) Quota" in various States will be pooled on 'All India Basis' and allotted, among the wards of Insured persons (IPs). The 'guiding principles' for filling up of 'Insured Persons Quota' will be as under:-

4.1 The Insured Persons (IPs) Quota seats will be filled through merit cum preference basis.

4.2 Reservation policy of the Central Government will be followed, within the Insured Persons (IPs) Quota enumerated above.

4.3 Candidates seeking admission under 'Insured Persons (IPs) Quota' will have to fulfill the following eligibility criteria:

4.3.1 Minimum eligibility criteria for admission will be as per MCI regulations

4.3.2 Submit "Ward of Insured Person" certificate issued by Competent/ designated Authority for the purpose by ESIC.

4.4 Prospective/desirous and eligible candidates will be required to appear in an All India competitive examinations in force or any other similar equivalent approved Central entrance test as may be specified from time to time by ESIC.

4.5 After qualifying in such Centralized test, candidates have to respond to the advertisement by the ESIC and, apply for admission under the Insured Persons (IPs) Quota, **under three Groups, as follows:**

- ◆ **Group-I** : IPs who have been in continuous insurable employment for a minimum period of five years as on, and immediately preceding the 1st January of the year of admission. The continuous insurable employment of five years herein means that the contribution in respect of him/her were paid/payable for not less than 78 days in all the nine contribution periods (CPs) immediately preceding the above 1st January and shown in the table below. However, if the IP does not satisfy the requirement of the above 78 days on account of exigency/exigencies beyond the control of the IP, the nine such contribution periods shall be allowed to reckon from among the 09 + 02* contribution periods immediately preceding the above 1st January and shown in the table below.

S. No.	Contribution periods for academic session 2018-19
(i)*	<i>1st April, 2012 – 30th September, 2012</i>
(ii)*	<i>1st October, 2012 – 31st March, 2013</i>
1.	1 st April, 2013 – 30 th September, 2013
2.	1 st October, 2013 – 31 st March, 2014
3.	1 st April, 2014 – 30 th September, 2014
4.	1 st October, 2014– 31 st March, 2015
5.	1 st April, 2015 – 30 th September, 2015
6.	1 st October, 2015 – 31 st March, 2016
7.	1 st April, 2016 – 30 th September, 2016
8.	1 st October, 2016 – 31 st March, 2017
9.	1 st April, 2017 – 30 th September, 2017

- ◆ **Group-II** : IPs who have been in continuous insurable employment for a minimum period of four years as on, and immediately preceding the 1st January of the year of admission. The continuous insurable employment of four years herein means that the contribution in respect of him/her were paid/payable for not less than 78 days in all the seven contribution periods (CPs) immediately preceding the above 1st January and shown in the table below. However, if the IP does not satisfy the requirement of the above 78 days on account of exigency/exigencies beyond the control of the IP, the seven such contribution periods shall be allowed to reckon from among the 07 + 02* contribution periods immediately preceding the above 1st January and shown in the table below.

S. No.	Contribution periods for academic session 2018-19
(i)*	<i>1st April, 2013 – 30th September, 2013</i>
(ii)*	<i>1st October, 2013 – 31st March, 2014</i>
1.	1 st April, 2014 – 30 th September, 2014
2.	1 st October, 2014– 31 st March, 2015
3.	1 st April, 2015 – 30 th September, 2015
4.	1 st October, 2015 – 31 st March, 2016
5.	1 st April, 2016 – 30 th September, 2016
6.	1 st October, 2016 – 31 st March, 2017
7.	1 st April, 2017 – 30 th September, 2017

- ◆ **Group-III** : IPs who have been in continuous insurable employment for a minimum period of three years as on, and immediately preceding the 1st January of the year of admission. The continuous insurable employment of three years herein means that the contribution in respect of him/her were paid/payable for not less than 78 days in all the five contribution periods (CPs) immediately preceding the above 1st January and shown in the table below. However, if the IP does not satisfy the requirement of the above 78 days on account of exigency/exigencies beyond the control of the IP, the five such contribution periods shall be allowed to reckon from among the 05 + 02* contribution periods immediately preceding the above 1st January and shown in the table below.

S. No.	Contribution periods for academic session 2018-19
(i)*	<i>1st April, 2014 – 30th September, 2014</i>
(ii)*	<i>1st October, 2014– 31st March, 2015</i>
1.	1 st April, 2015 – 30 th September, 2015
2.	1 st October, 2015 – 31 st March, 2016
3.	1 st April, 2016 – 30 th September, 2016
4.	1 st October, 2016 – 31 st March, 2017
5.	1 st April, 2017 – 30 th September, 2017

Note:

- a) It is clarified that the minimum continuous period (including all exigencies) of 5 years shall commence from 1.1.2012; of four years shall commence from 1.1.2013 and of 3 years shall commence from 1.1.2014 respectively.

- 4.6** Merit list would be prepared for each Group, i.e. Group-I; Group-II; and Group-III in that order, based on the All India rank of eligible applicants in the specified test/merit list for the year, consistent with the reservation policy of the Central Government for preparation of category-wise inter-se merit.

4.7 Candidates will be allotted the seats, based on their merit cum preference of Institution and category, through a centralized counseling for the Insured Persons (IPs) Quota, as under:

- ◆ Candidates belonging to Group-I would be considered for allotment of available seats first, based on their merit cum preference of Institution and reservation status.
- ◆ Candidates belonging to Group-II would be considered for allotment of unfilled/leftover seats, after allotment to Group-I candidates and after the specified cut-off date. The seats would be allotted, based on their merit cum preference of Institution and reservation status.
- ◆ Candidates belonging to Group-III would be considered for allotment of unfilled/leftover seats if any, after allotment to Group-II candidates and after the specified cut-off date. The seats would be allotted based on their merit cum preference of Institution and reservation status.
- ◆ **Mop-up Counselling** – Mop-up counseling would be conducted as per feasibility. Seats falling vacant / remaining unfilled/leftover, due to any reason, would be offered to balance candidates left out from Group I; II; and III, and the allotment of these seats would be based on merit cum preference of Institution. The merit list for this counselling would be prepared from the pool of balance candidates, Group-wise, and the order of allotment of these seats would be to Group-I; Group-II; and Group-III candidates, in that order.

5. Unfilled/leftover seats, if any, after conclusion of all counsellings will be surrendered to the respective State Government for inclusion in the State Government Quota, to be filled up as per policy, including reservation policy, and procedures of the State Government in a manner so as to comply with the laid down time schedule for completion of admission process.

6. Fee structure Stipulation:

Fee structure (Tuition fee & other approved fee) in ESIC Medical Education Institutions will be as may be approved by ESIC from time to time. There will be no capitation fee or profiteering in any form.

7. Execution of Bond for Service

All Candidates seeking admission to any ESIC Medical Education Institution will have to execute a bond, to serve any ESIC / ESI Scheme (ESIS institution run by State Government) for a period of 03 years, as may be specified, from time to time. Period of rural service, if any, as per policy of the Central or State Government, will be inclusive in the three year period of the bond.

8. Insured person for the purpose of availing benefit of Insured Persons (IPs) Quota for his / her wards shall be, as under

a) "The 'Insured Person' shall be an 'employee' as defined in the ESI Act; and he/she should have been in continuous insurable employment for a minimum period of five / four / three years as on, and immediately preceding the 1st January of the year of admission; and contribution in respect of him/her were paid/payable for not less than 78 days in all the 9/7/5 contribution periods immediately preceding 1st January of the year of admission with the proviso that the return of contribution as provided under Section 44 of the ESI Act read with Regulation 26(a) of the ESI (General) Regulations be filed within 42 days of termination of contribution period to which it relates, during this five / four / three year period. However, if the IP does not fulfill the requirement of minimum 78 days of paid or payable contribution as above in the specified CPs on account of exigency beyond control of IP, 78 days of paid / payable contribution shall be allowed to reckon from among the 02* contribution periods shown in the tables in Para (4.5) during the five / four / three year period for determining eligibility. The five / four / three year period along with extended period of one year for the purpose eligibility should lie between recorded date of entry into the scheme and critical date for eligibility, i.e. 1st January of the year of admission.

- b)** The insured person for the said purpose having five / four / three years of continuous insurable employment shall be grouped as Group-I / II / III respectively.
- c)** The date of entry into the scheme for calculating the minimum continuous period would be the date of registration available in the IP database of the ESIC as uploaded by the employer in the Web Portal of ESIC.
- d)** In case there is default or delay on the part of the employer in getting itself or the concerned employee covered under the Scheme, the ESIC will not be responsible for the said default or delay.
- e)** Any period prior to the date of entry described above would not be counted towards the five / four / three year period of eligibility for the purpose of availing benefit of Insured Persons (IPs) Quota.
- f)** The combined earnings of the IP and spouse (parents of the applicant) should not exceed Rs. 06 (six) lakh per annum.

Note: The 'Competent Authority' to issue the income certificate are specified as under:

- ◆ District Magistrate / Additional Magistrate / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of '1st Class Stipendiary Magistrate')
 - ◆ Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
 - ◆ Revenue Officer not below rank of Tehsildar
 - ◆ Sub-Divisional Officer of the area where the candidate and/or his/her family resides.
- g)** All other words and expressions used but not defined/explained in this Admission Policy shall have the meanings respectively assigned to them in the ESI Act 1948, ESI (Central) Rules, 1950 and the ESI (General) Regulations, 1950.

9. **'Ward of Insured Person'** will be a legitimate natural born child who is wholly dependent on the earnings of the insured person and who is -
- (i) receiving education, till he or she attains the age of twenty- one years,
 - (ii) or an unmarried legitimate natural born daughter.
 - (iii) 'Ward of IP' who is in receipt of 'Dependents' Benefit' under the Act.
 - (iv) Natural born 'Ward of IP' in r/o Insured Persons who are receiving Permanent Disability Benefit under the Act for 40% or more disability".

Note: Candidates under 9 (iii) and 9 (iv) above would be considered under Group-I.

10. Regional Director/Other Officer/Authority/Committee under ESIC as may be specified by ESIC from time to time shall be the Competent Authority to issue the "Ward of Insured Person" certificate. The specified Competent Authority of ESIC will issue the certificate, Group-wise. The Group under which the certificate is issued would be displayed prominently on the certificate.