NOTICE

Subject: Inviting Quotation for Printer Head Model No. Hp Office Jet Pro 276 dw.

The Sealed Quotations are hereby invited by Deputy Director (I/c) Sub-Regional Office, ESI Corporation, Aurangabad from interested HP authorised dealers/service provider for supplying and installation of HP Printer Head - Model No. Hp Office Jet Pro 276 dw at SRO-Aurangabad, as per terms & conditions mentioned below.

Sealed quotation duly filled in with all details in Annexure ‘A’ are invited only from authorized suppliers for supply and installation of above-mentioned item.

1. The firm/company must be registered as a firm or as a company with the HP. The Bid will not be considered and will be summarily rejected if the firm/company is not authorized by HP.

2. The Firm should be an authorized supplier of the intended goods. A Certificate in this regard shall accompany the Bid.

3. The Firm/Company should produce the self attested photocopies of documents related to Registration Number, PAN Number, GST number etc.,

4. The ordered quantity of Printer Head can increase or decrease as per the requirement of Office

5. The goods shall be supplied within Fifteen (15) days of issue of Purchase Order.

6. No advance payment would be made

7. The interested firm/company shall submit the Bid in sealed envelope super scribed “Quotation for supply of Printer Head” addressed to The Deputy Director (I/c) ESI Corporation, Sub-Regional Office, Aurangabad may be dropped in the ‘Tender Box’ at Plot No. P-82, Chikalthana MIDC, Naregaon Road Aurangabad. latest by 03 P.M. on 31/08/2020. Bids will be opened at 3:00P.M. on 01/09/2020.
8. Late submission of the Bids will not be accepted. Tenders may be submitted by registered post, by Hand in Person or by Courier.

9. The rates quoted should be inclusive of all taxes, duties and levies. Any further discount, free services/offers, quoted will not be considered. Bids with overwriting/cutting in quoted rates would not be considered.

10. The tender is not transferrable.

11. ESI Corporation, Sub-Regional Office, Aurangabad reserves the right to accept or reject any or all the bidders without assigning any reasons.

Deputy Director (I/c)
ESI Corporation,
Sub-Regional Office, Aurangabad
नोटिस

विषय : एच.पी. ऑफिस जेट प्रो 276 डि डब्ल्यू के प्रिंटर हेड खरीदने हेतु कोटेशन आमंत्रित करने के सम्बन्ध में।

उपरोक्त विषय के सन्दर्भ में, उप क्षेत्रीय कार्यालय, औरंगाबाद के कार्यालयीन एच.पी. ऑफिस जेट प्रो 276 डि डब्ल्यू के प्रिंटर हेड खरीदी करने हेतु एच.पी. के प्राधिकृत डीलरों से निम्नलिखित नियम एंव शर्तों के अधिन कोटेशन आमंत्रित किये जा रहे हैं।

उपरोक्त सामग्री कि खरीदी करने हेतु में “अनुलग्नक – अ” में विभिन्न जानकारी के साथ बंद लिफाफें में आमंत्रित किया जा रहा है।

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[Signature]

उप निदेशक (प्रभारी)
क.रा.बि. निगम,
उप-क्षेत्रीय कर्मलय, औरंगाबाद
To,
The Deputy Director (I/c),
ESI Corporation,
Sub-Regional Office,
Aurangabad

Dear Sir,

1. I/We ........................................................................................................................................ Submitted the quotation for Enquiry No. .............................................................. for supplying HP Printer Head Model No. Office Jet Pro 276 dw at SRO-Aurangabad.

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply the printer head at the following rates.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Equipment</th>
<th>No. of Qty</th>
<th>Rate Per Item</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Printer Head</td>
<td>24</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>(Model No. Hp Office Jet Pro 276 dw)</td>
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<tr>
<td></td>
<td>GST as applicable</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date__________________
Place__________________

(Signature of Authorized Person)

Name: -
Name of Firm/Company/Agency -
Phone No.
Email: -