



**ESIC HOSPITAL, UDYOGAMANDAL**  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
**UDYOGAMANDAL P.O., ERNAKULAM, KERALA-683 501**



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No.543-W.17/17/8/1/2015-Con.

Dated. 08.06.2018

**E-TENDER NOTICE**

**Sub: E-Tender (Two Bid System) for supply, installation and maintenance of CCTV Camera Surveillance System at ESIC Hospital, Udyogamandal, Ernakulam, Kerala 683 501.**

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The Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 invites e-tenders under two bid system for supply, installation and maintenance of CCTV Camera Surveillance System at ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501.

An amount of Rs. 20,000/- (Rupees twenty thousand only) as refundable EMD is to be deposited by way of Demand Draft in favour of ESI Fund Account No. 1 payable at Kalamasserry. Cheques will not be accepted. The details of EMD is to be uploaded and the hard copy may be forwarded to ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 along with the tender documents of technical bid. Exemption for submission of EMD is permitted as per existing government orders. Necessary document proof is to be submitted to claim such exemption, including relevant govt. orders.

The "Tender Document" comprise of Compulsory Documents (Annexure-I), General Instructions for Tender (Annexure-II), the Special instructions for Tender (Annexure-III) which will govern any contract made, Undertaking (Annexure-IV) and the Schedule of requirement and technical specification of items (Annexure-V), Proforma of price bid to quote for the tender (Annexure-VI).

The "Tender document" can be downloaded from the web sites <https://esictenders.eproc.in>, [www.esic.nic.in](http://www.esic.nic.in), [www.esichospitals.gov.in](http://www.esichospitals.gov.in)

Tenderers are requested that, before quoting their rates or submitting tender, the tender forms may please be read out thoroughly (line by line) so as to have a clear knowledge of the requirement contained therein, otherwise, the purchaser will not be held responsible for any such error/oversight of the tenderer and the penalties shall be levied for not complying with the requirements stated herein or supply of the required item/services.

The form is a Standard Form of Tender. Certain clause may not be applicable in some cases. So, Tenderers are requested to ignore such clauses, which are not applicable in the instant case.

## PARTICULARS

Sl. No.	Description	Details
1	Name of work	Supply, installation and maintenance of CCTV Camera Surveillance System at ESIC Hospital, Udyogmandal, Ernakulam, Kerala-683 501.
2	Estimated value of the work	Rs. 4,67,602/- (Rupees four lakhs sixty seven thousand six hundred and two only)
3	Earnest Money Deposit (EMD)/ Bid Security to be deposited	Rs. 20,000/- (Rupees twenty thousand only) to be deposited along with tender, through Demand Draft/ Bankers Cheque/Pay Order drawn in favour of 'ESI Fund Account No. 1' payable at Kalamassery. . Exemption for submission of EMD is permitted as per existing government orders. Necessary document proof is to be submitted to claim such exemption, including relevant govt. orders.
4	Performance Security/Security Deposit Money	A sum equivalent to 10% of the total bid value of the contract
5	Period of contract	30 (Thirty) Days
6	Pre Bid meeting on	19.06.2018 at 02.00 P.M.
7	Last date and time for submission of E-tender	10.07.2018 upto 11.00 A.M.
8	Date & Time of opening of Technical bid	11.07.2018 at 11.00 A.M. (In case 11.07.2018 is declared as holiday, tenders will be received and opened on the next working day. The time and venue shall remain unchanged.)
9	Price bid of the technically qualified tenderers will be opened on	18.07.2018 at 11.00 A.M.

The Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501, do reserves the right of accepting or rejecting the whole or any part of the tender without assigning any reason thereof. Canvassing in any form by the tenderer or his representative with any of the officials of ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501, shall render the tender liable to be rejected.

**Medical Superintendent**

## ANNEXURE-I

### COMPULSORY DOCUMENTS TO BE UPLOADED

(Without which the offer will be rejected)

1. Covering letter indicating the list of enclosures alongwith annexure II and annexure III of tender document, duly signed in all pages.
2. Demand Draft for EMD of Rs. 20,000/- (Rupees twenty thousand only) or necessary document proof for exemption of Submission of EMD, including relevant govt. orders.
3. Valid Trade License Certificate issued by local government body for installation / commissioning of CCTV systems.
4. Copy of PAN/TAN Card.
5. Copy of Permanent GST Registration Certificate.
6. Copies of Profit & loss account, balance sheet and Income Tax Return (ITR) for the last 02 (Two) financial years ie. 2015-16 and 2016-17
7. Warranty Certificate for two years (A Certificate stating that the products/equipments/items/services supplied will be covered under warranty for 02 (two) years after successful completion of work, by the tenderer)
8. Mandatory CAMC for five years after Warranty Period Certificate (**Rates not to be quoted anywhere in technical bid; otherwise bid will be rejected**) (A Certificate stating that Comprehensive Annual Maintenance Contract will be provided to all products/equipments/items/services for 05 (five) years after the initial warranty period of Two years).
9. Mandatory spare parts availability for 07 (seven) years Certificate (A Certificate stating that spare parts will be made available to all products/equipments/items supplied for 07 (Seven) years since successful completion of work) (02 Years under warranty + 05 years under CAMC).
10. Name & Address of Service Centres in Kochi.
11. A Certificate about satisfactory performance of the equipment duly authenticated by other existing users of the equipment.
12. Copies of Work/Purchase Orders and Completion Certificates of CCTV Camera Surveillance System installation works done by the firm.
13. Duly filled copy of Annexure VII. Name, Make, Model, and detailed specifications including warranty of the quoted equipments with price blanked. (**Rates not to be quoted anywhere in technical bid; otherwise bid will be rejected**). If any variations to those mentioned in Annexure V part II are to be clearly mentioned.
14. Signed Undertaking as in Annexure-IV.

Place : \_\_\_\_\_ Signature of the Tenderer : \_\_\_\_\_

Date : \_\_\_\_\_ Full Name & Address : \_\_\_\_\_

Note:- Naming of documents for uploading – Serial Number followed by document name (In Short). If one serial is having more than one document to be uploaded suffix the serial with Capital Alphabets. Examples:-

1 Coveringletter      3 ValidTradeLicence      11A PurchaseOrder      11B CompletionCertificate etc.

## ANNEXURE-II

### GENERAL INSTRUCTIONS FOR TENDER

#### 1). PREPARATION OF TENDER:

The original Tender form containing the instructions (Annexure II and Annexure III) should be returned in original after filling up the form and duly signing in full on each page with stamp, whether the tenderer is quoting for any item or not, failing which the tender is liable to be rejected.

#### 2). SIGNING OF THE TENDER:

a) The tender is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the tender are not duly & fully filled in. Particular attention may be given to the dates of delivery, places of delivery and also to particulars referred to in the conditions of contract so as to comply with them.

b) Individuals signing tender or other documents connected with the contract must specify:-

i) Whether signing as a "Sole Proprietor" of the firm or his Attorney

ii) Whether signing as a "Registered Active Partner" of the firm or his Attorney  
In the case of companies and firms registered under the Indian Partnership Act, the capacity in which signing eg. Secretary, Manager, and partner etc. or their attorney should be clarified and produce copy of documents, empowering him to do so, if called upon to do so.

NOTE: In case of unregistered firms, all the members or all Attorneys duly authorized by all of them or the Manager of the firm should sign the tender and subsequent documents.

#### 3). PROCEDURE FOR SUBMISSION OF TENDERS / BIDS

a) The tender should be submitted in TWO BID System.

b) The details of EMD is to be uploaded and the hard copy may be forwarded to this hospital along with technical details and documents with commercial terms and conditions in support of the quoted equipments. Exemption for submission of EMD is permitted as per existing government orders. Necessary document proof is to be submitted to claim such exemption, including relevant govt. orders.

#### 4). ELIGIBILITY CRITERIA

a). The tenderer should have minimum three years experience as on 10.07.2018 in works of similar nature.

b). The tenderer should have successfully completed the following work in the last 7 years.

i. One similar work of value not less than Rs. 3,75,000/- ( Equals to 80 % of the estimated value of work to be executed)

or

ii. Two similar works of value not less than Rs. 2,34,000/- each (Equals to 50 % of the estimated value of work to be executed)

or

iii. Three similar works of value not less than Rs. 1,87,000/- each (Equals to 40 % of the estimated value of work to be executed)

c). Average Annual financial turnover during the last 3 financial years should be at least Rs. 1,40,000/- (Rupees one lakh forty thousand only) (30% of the estimated value of work to be executed) (copies of Profit & loss account and balance sheet and ITR for the last 02 (two) financial years ie. 2015-16 and 2016-17 to be submitted).

5). **LATEST HOUR FOR RECEIPT OF THE TENDER:**

Last date and time for submission of e-tender is 10.07.2018 11.00 A.M. The sealed envelope containing **original EMD and hard copy of the uploaded documents** of the technical bid should be sent by post/deposited in tender box at ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 by 10.07.2018 11.00 A.M. The envelope containing technical documents must be superscribed as **'TECHNICAL BID'**. **Rates should not be quoted anywhere in technical bid; otherwise bid will be rejected.** Price bid details should be filled by the tenderer in e-tender site before the last date of submission of tenders. A separate sealed envelope containing the signed Annexure VI (Price bid with CAMC rates) must be super scribed with the wordings **'PRICE BID'**. **BOTH the TECHNICAL BID envelope and the PRICE BID envelope, prepared as above, are to be kept in a larger single envelope super-scribed with 'TENDER (TWO BID SYSTEM) FOR SUPPLY, INSTALLATION AND MAINTENANCE OF CCTV CAMERA SURVEILLANCE SYSTEM AT ESIC HOSPITAL, UDYOGAMANDAL, ERNAKULAM, KERALA-683 501'** and the envelope should also be sealed and addressed to the **MEDICAL SUPERINTENDENT, ESIC HOSPITAL, UDYOGAMANDAL P.O., ERNAKULAM, KERALA, PIN-683 501** sent by post/deposited in tender box at ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501.

6). **PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN AND PERIOD OF VALIDITY.**

- a) All tenders should remain valid for acceptance for a period of Six months from the date of opening of the tender.
- a) Quotations qualified by such vague and indefinite expressions such as "subject to immediate acceptance", "subject to prior sale" etc. will not be considered.

7). **BID SECURITY/EARNEST MONEY:**

The tenderer shall have to deposit Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees twenty thousand only) with their Technical Bid at the time of application, failing which the tender shall be rejected. The Earnest Money Deposit (EMD) is to be paid by Demand Draft/ Pay Order drawn in favor of ESI Fund A/C No. 1 payable at Kalamasserry. **NO CHEQUES OR CASH WILL BE ACCEPTED.** In the event of the withdrawal/revocation of tenders before the date specified for acceptance, the earnest money shall stand forfeited. Successful tenderer's earnest money will be returned without any interest, after receipt of performance security from that tenderer. Earnest money furnished by all the unsuccessful tenderers shall be returned to them without any interest whatsoever, at the earliest after expiry of the final tender validity period but not later than 30 days after Finalization of the contract. Exemption for submission of EMD is permitted as per existing rules / government orders. Necessary documentary proof are to be submitted to avail the same, including relevant govt. orders.

8). **DOCUMENT:**

The tenderer should have a valid Trade license issued by local government body, PAN / TAN, GST Registration/other statutory documents as applicable and produce attested copies of such certificates along with the tender papers in Technical Bid, failing which the tender shall liable to be rejected.

9). **OPENING OF TENDER:**

The purchaser will open the tenders at specified date and time and at the specified place as indicated in the TENDER DOCUMENT. In case the specified date of tender opening falls on / is subsequently declared a holiday or closed day for the purchaser, the tenders will be opened at the appointed time and place on the next working day. Authorized representatives of the tenderer, who have submitted tenders on time may attend the tender opening provided they bring with them letters of authority from corresponding tenderer.

The TECHNICAL BIDS are to be opened in the first instance, at the prescribed time and date as indicated in TENDER DOCUMENT. These Tenders shall be scrutinized and evaluated by the competent committee / authority with reference to parameters prescribed in the TENDER DOCUMENT. Competent authority may call the tenderer for demonstration of technical specification. Thereafter in the second stage, the Financial Bid of only the technically acceptable offers shall be opened at a later date which will be notified to such tenderer.

#### **10). PRICES**

- a) Prices are to be quoted in Indian Rupees.
- b) Prices quoted must be meaningful and measurable in the context.
- c) The prices quoted must be per unit shown in the schedule inclusive of all packing and delivery charges wherever applicable. Price must be clearly shown in figure and words. If there is discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.
- d) Tenderers should clearly specify whether prices quoted are inclusive of GST/statutory charges or such charges as extra. Where no specific mention is made to GST / or other duties, prices quoted shall be deemed to be inclusive of such taxes / charges.
- e) The price quoted by the tenderer shall not be higher than the lowest price charged by the tenderer for the goods of nature, class or description to a purchaser, domestic or foreign or any organization or department of Govt. of India during the last three months.

#### **11) NOTIFICATION OF AWARD**

Before expiry of the tender validity period, the purchaser will notify the successful tender(s) in writing, by registered/ speed post or by email (to be confirmed by registered/speed post) that its tender for goods & services, which have been selected by the purchaser, has been accepted, also briefly indicating therein the essential details like description, specification and quantity of the goods & services and corresponding prices.

#### **12) SECURITY DEPOSIT / PERFORMANCE SECURITY**

On acceptance of the tender, within the period specified by the Medical Superintendent, the successful tenderer / contractor shall deposit a sum equivalent to 10 (Ten) % (Percentage) of the value of the tender, rounded off to the nearest Rupee, as security deposit, for due compliance & fulfillment of the terms and conditions of the contract. This has to be in the form of a demand draft, drawn on any of the nationalized bank, in favor of ESI Fund A/C No.1 Payable at Kalamasserry. NO CHEQUES / CASH WILL BE ACCEPTED for this purpose. On due performance and successful completion of the contract in all respects including warranty/guarantee period, the security money deposit shall be returned to the contractor without any interest on presentation of an absolute No Demand Certificate in the prescribed form. If the contractor fails to do so, such failure will constitute a breach of the contract and the Medical Superintendent shall be entitled to make other arrangements at the risk and expense of the contractor. Also, non performance/unsatisfactory performance or violation of terms and conditions of the contract will make the contractor liable for forfeiture of security deposit. Then decision of the Medical Superintendent shall be final and binding on this count.

### 13) DELIVERY TERMS

- a) Time and date of Delivery:- The essence of contract: The time and the date of execution of work as stipulated in the schedule shall be deemed to be the essence of contract and execution must be completed not later than the date(s) specified. The execution of work is required to be completed within a period of 30 (Thirty) days of acknowledgement of order.
- b) The tenderer shall execute the work at the destination / space defined to the consignee / authority in good condition within the limits of the time.
- c) When a purchase order is placed to the successful tenderer, he shall have to acknowledge the receipt of the said order within 10 (Ten) days of the issue.

### 14) PAYMENT TERMS:

- a) Payment will be made only after supply, inspection, complete installation and satisfactory demonstration of performance of the items/equipments/instruments (including supply of all accessories). No advance payment before effecting supply as above either in part or in full of any kind, shall be made under any circumstances.
- b) Payment shall be made through Electronic Clearing System (ECS). Normally, payment is made within six weeks after satisfactory inspection by the competent authority of the installation and performance of the item/equipment/instrument subject to submission or appropriate and correct invoice, challans and other documents as deemed fit.

### 15) OTHER TERMS

- a) **Responsibility for executing contract:** The contractor/successful bidder would be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender.
- b) The Contractor shall not sublet/transfer/assign the contract/any part thereof without the written permission of the Medical Superintendent. In the event of the contractor contravening this condition, Medical Superintendent shall be entitled to place the contract, elsewhere on the contractor's account at his risk and the contractor shall be liable for any loss or damage, which the ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 may sustain in consequence or arising out of such replacing of the contract.
- c) **Recovery of sums due:** Whenever any claim for the payment of a sum of money arises out of or under this contract against the contractor the ESIC shall be entitled to recover of such sum by appropriating, in part or whole the security / earnest money deposited by the contractor, when the balance or the total sum to be recoverable, as the case may be shall be deducted from any sum then due or which at any time thereafter may become due under this or any other contract with the ESIC. Should this sum not be sufficient to cover the full amount recoverable, the contractor shall pay to the ESIC on demand the remaining balance due.
- d) **Insolvency and Breach of Contract:** The Medical Superintendent may at any time by notice in writing summarily terminate the contract without compensation to the contractor in any of the following events, that is to say:-
  - i) If the contractor being an individual or if firm, any partner in the contractor's firm shall at any time be adjudged insolvent or shall have a receiving order or orders for administration of his estate made against him or shall take any proceedings for liquidation or composition under any insolvency not for the time being in force or shall make any convenience or assignment of his efforts or enter in to any arrangement or composition with his creditors or suspend payment of bill if the firm be dissolved under partnership act,

- ii) If the contractor being a company shall pass a resolution or court shall made an order for the liquidation of the affairs or a receiver of a manager on behalf of the debenture holder shall be appointed or circumstances shall have arisen which entitle the court or debenture holders to appoint a receiver or manager, or
- iii) If the contractor commits any breach of this contract not herein specifically provided for: Provided always that such determination shall not prejudice any right of action or remedy which have accrued or shall accrue thereafter to the purchaser and provided also that the contractor shall be liable to pay the purchaser for any extra expenditure, he is thereby put to, but shall not be entitled to any gain on goods & services.
- e) **Arbitration:** In the event of any question, dispute or difference arising out of the terms and conditions listed down in this tender, the same shall be referred to Arbitrator appointed by The Medical Superintendent. The procedure of the Arbitration will be governed by the provisions of Arbitration Act 1940 (as amended from time to time and rules framed there under)
- f) **Right to accept / reject:** The hospital authority reserves the right to reject any or all tenders without assigning any reason whatsoever. Also, the hospital authority reserves the right to award contract to any successful agency at its discretion and this will be binding on the tenders.
- g) The quantity shown in the tender can be increased or decreased by Medical Superintendent to any extent depending upon the actual requirement.
- h) **Assistance to contractor:** The contractor shall not be entitled to assistance either, in the procurement of raw materials required for the fulfillment of the contract or in the securing of transport facilities.
- i) In case of failure to comply with the provisions of the terms and conditions mentioned, by agency that has been awarded the contract, the hospital authority reserves the right to award the contract to the next eligible tenderer and the difference of price will be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the tenderer.
- j) The Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 does not pledge himself to accept the lowest or any tender and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and tenderer shall supply the same / execute the work at the rate quoted.
- k) **Failure and Termination:** If the contractor fails to execute the work or deliver the stores or any installments thereof within the period prescribed for such delivery (ie; within thirty days of supply order), the Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 may without prejudice to his right to recover damages for breach of the contract, be entitled at his options:-
  - I) To recover from the contractor as agreed liquidated damages, a sum equivalent to 2% of the price of any stores which the contractor has failed to deliver within the period fixed for delivery for the schedule for each month or part of the month during which the delivery of such stores may be in arrears, where delivery thereof is accepted after expiry of the aforesaid period, or
  - II) To purchase from elsewhere, without notice to the contractor, on his account and at the risk of the contractor, the stores not delivered or stores of similar description (where stores exactly complying with the particulars are not in the opinion of the Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501, readily



procurable such opinion being final) without cancelling the delivery in respect of the consignments not yet due for delivery, or

III) To cancel the contract or a portion thereof, and if so decided to purchase or authorize to purchase of stores not so delivered or other of a similar description (where stores exactly complying with the particulars are not in the opinion of the Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501, readily procurable such opinion being final) at the risk and cost of the contractor.

**Medical Superintendent**

## ANNEXURE-III

### SPECIAL INSTRUCTIONS FOR TENDER

The following special conditions shall apply for supply and Installation of CCTV Cameras/ Equipments /Instruments etc. at ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501:-

#### **1. INSPECTION/INSTALLATION OF ITEMS/EQUIPMENTS**

Supplies shall be accepted and work shall be certified as completed subject to satisfactory and complete installation (up to full potentials claimed for that respective equipment/Item) of the equipment/items supplied including supply of all accessories and certified by the assigned officer, and subsequent inspection by the Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 or his assigned representative. Any defect found in the materials/equipment/items supplied/work done will render the supplies/work open to rejection and decision of the Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 shall be final and legally binding. The tenderers shall have to take the same (rejected items) back at their own cost and risk, and shall replace such rejections with the items of standard specifications/quality as acceptable to the Hospital Authority, Alternatively, the items may be purchased from others/work may be executed through others, at the risks and costs of the tenderer, at the discretion of the authority.

#### **2. WARRANTY/GUARANTEE**

Along with the Technical Bid, the following information is to be provided exclusively:-

- (a) The tenderer must quote the make/ model/manufacturer/ brand of each equipment.
- (b) All the equipments should have 2 (Two) years warranty/guarantee against defects of manufacturer/workmanship and poor quality of components. Accordingly the tenderer shall indicate clearly and exhaustively the mandatory warranty/guarantee offered by them/by the manufacturing/supplying firms, its duration, as well as the various Terms & conditions involved therein, at the time of submission of the Technical Bid papers.
- (c) The tenderer must be able to provide after sales service for the equipments quoted atleast for a period of Five years after the warranty/ guarantee period. A declaration to such effect must be accompanied with the offer, in the technical bid.
- (d) Uptime guarantee: During the warranty/guarantee/CAMC period the firm will maintain the equipments in good working condition. All the complaints will be attended by the firm within 2 working hours of the dispatch of the complaint to their office. The firm shall ensure that machine/cameras/equipments/installations etc is set right within 1 day (One day) of the intimation. However, the tenderer have to arrange similar equipment as a standby at his cost and risk in case of breakdown. In case of the machine not being made functional within 3 (Three) days, penalty equivalent to 2% of the cost of machine per week shall be levied for every week of delay at the discretion of the authority. In addition, the tenderer have to arrange similar equipment as a standby as stated above.

#### **3. SOFTWARE UPGRADATION**

Free Up-gradation of software (all Update & Upgrades) at least for 7 (Seven) years is to be provided wherever applicable.

#### **4. COMPULSORY DOCUMENTS TO BE UPLOADED (Without which the offer will be rejected)**

- A. Covering letter indicating the list of enclosures alongwith annexure II and annexure III of tender document, duly signed in all pages.
- B. Demand Draft for EMD of Rs. 20,000/- (Rupees twenty thousand only) or necessary document proof for exemption of Submission of EMD, including relevant govt. orders.
- C. Valid Trade License Certificate issued by local government body for installation / commissioning of CCTV systems.

- D. Copy of PAN/TAN Card.
- E. Copy of Permanent GST Registration Certificate.
- F. Copies of Profit & loss account, balance sheet and Income Tax Return (ITR) for the last 02 (Two) financial years ie. 2015-16 and 2016-17
- G. Warranty Certificate for two years (A Certificate stating that the products/equipments/items/services supplied will be covered under warranty for 02 (two) years after successful completion of work, by the tenderer)
- H. Mandatory CAMC for five years after Warranty Period Certificate (**Rates not to be quoted anywhere in technical bid; otherwise bid will be rejected**) (A Certificate stating that Comprehensive Annual Maintenance Contract will be provided to all products/equipments/items/services for 05 (five) years after the initial warranty period of Two years).
- I. Mandatory spare parts availability for 07 (seven) years Certificate (A Certificate stating that spare parts will be made available to all products/equipments/items supplied for 07 (Seven) years since successful completion of work) (02 Years under warranty + 05 years under CAMC).
- J. Name & Address of Service Centres in Kochi.
- K. A Certificate about satisfactory performance of the equipment duly authenticated by other existing users of the equipment.
- L. Copies of Work/Purchase Orders and Completion Certificates of CCTV Camera Surveillance System installation works done by the firm.
- M. Duly filled copy of Annexure VII. Name, Make, Model, and detailed specifications including warranty of the quoted equipments with price blanked. (**Rates not to be quoted anywhere in technical bid; otherwise bid will be rejected**). If any variations to those mentioned in Annexure V part II are to be clearly mentioned.
- N. Signed Undertaking as in Annexure-IV.

Note:- Naming of documents for uploading – Serial Number followed by document name (In Short). If one serial is having more than one document to be uploaded suffix the serial with Capital Alphabets. Examples:-

1 Coveringletter      3 ValidTradeLicence    11A PurchaseOrder    11B CompletionCertificate etc.

## 5. SAMPLES/DEMONSTRATION

The firms should be prepared to demonstrate their items/arrange for demonstration of items within 4 days from the date of opening of tender for verification/inspection etc. or at a later date as decided by the competent authority. The firm shall have to comply with such conditions failing which the tender shall be liable for rejection and forfeiture of the Earnest Money. The tenderer/firm/company shall arrange for demonstration of CCTV cameras and project /equipment/item/article at his own cost and risk. **Tenderer who fails to demonstrate the equipments/instruments quoted will not be considered for selection.**

## 6. DETAILS OF ITEMS QUOTED

It is mandatory to indicate the full name, make/brand, model number, and detailed specification of the equipments quoted by them, (in addition, a brochure of product information may be attached along with). Tenderers also have to indicate clearly the Name, Address and all Contact numbers of the MANUFACTURING FIRM and firm responsible for providing AFTER SALES SERVICES of the equipment quoted by them.

7. The bidder should have adequate experience in the field of Supply, Installation, Testing & Commissioning of CCTV Camera Surveillance System. (Copies of Purchase Orders (PO) and Completion Certificates (CC) should be attached for verification.)
8. The bidder should have functional office set up inside the state of Kerala.
9. The rate quoted by the bidder shall be inclusive of the charges like GST, transportation, installation, insurance, freight, clearance and loading or unloading at sites of ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501. Rates quoted by the bidder shall be valid for a period of six months from the date of financial bid opening of the tender.
10. The Medical Superintendent reserves the right to increase or decrease the quantity by or up to 25 percent of the order of goods and services originally specified in the Bid without any change in final unit price or other terms and conditions. However, in case of PVC Conduit and Cables the payment shall be regulated as per actual measurement.
11. The delivery, installation and successful testing of the items must be completed within 30 (Thirty) days from the date of acceptance of award of contract to the successful bidder.
12. Delivery period shall be specifically indicated in the tender and strictly adhered to. The supply will be arranged and made within the stipulated delivery period on receipt of the supply order. Any delay in the delivery period after the supply order is placed may result in cancellation of the supply order. In case the successful bidder became unable to effect supply within the time limit prescribed by the Medical Superintendent, the supply order is likely to be cancelled and items will be arranged by Medical Superintendent from elsewhere and the security deposit collected from the successful bidder will be forfeited.
13. The Successful bidder within 10 days of getting confirmed supply order has to enter into an agreement with the Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 in Rs. 200/- (Rupees two hundred only) worth non judicial stamp paper, to ensure warranty/ guarantee and after sales support during the warranty and CAMC period.

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**ANNEXURE-IV**  
**UNDERTAKING**

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/hospital in India during the last (03) three months.
3. The earnest money of Rs. 20,000/- (Rupees twenty thousand only) to be deposited by me has been enclosed herewith vide Demand Draft No. \_\_\_\_\_ Dt. \_\_\_\_\_, Drawn on bank \_\_\_\_\_, Branch \_\_\_\_\_ . My/Our firm has been exempted from submitting EMD vide Gov/ \_\_\_\_\_ Order \_\_\_\_\_ dated \_\_\_\_\_ and \_\_\_\_\_
4. I hereby undertake to supply/install the items as per directions given in the tender document / supply order within stipulated period.
5. I give the rights to Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala - 683 501 to forfeit the Earnest Money Deposit (EMD) /Security deposit deposited by me / us if any delay occur(s) on my part or failed to supply/ install the CCTV Cameras etc. within the appointed time or the items of desired quality / specifications.
6. There is no vigilance / CBI case or court case pending against the firm nor blacklisted by central/state govt. bodies.
7. In case at any stage, it is found that the information given by me is false/incorrect, The Medical Superintendent, ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501 shall have the absolute right to take any action as deemed fit/without any intimation to me.

Signature of the Tenderer :

Date :

Full Name & Designation:

Place :

Address :

(Office seal of the tenderer)

**ANNEXURE-V**

**PART- I**

**DETAILS OF REQUIREMENT FOR CCTV CAMERA SURVEILLANCE SYSTEM**

Sl. No	Item	Quantity
1	3 MP Bullet Camera - 40m IR distance.	10 Nos.
2	3 MP Bullet Camera for -20m IR distance.	26 Nos.
3	DVR - 16 Channel	3 Nos.
4	Harddisk – 4 TB Size	3 Nos.
5	Power Supply and Required Connectors -8 Channel-20 Amp.	5 Nos.
6	26" Full HD LED TV	1 No.
7	Online UPS - 1 KVA (with Battery)	1 No.
8	Rack for keeping DVRs and Supporting peripherals	1 No.
9	Cabling & laying	2446 metres (Approx.)
10	Installation, Testing, Commissioning and Training Charges	-

**PART- II**

**TECHNICAL SPECIFICATION**

Sl. .	Item	Specification
1	3 MP Bullet Camera - 40m IR Distance.	<ul style="list-style-type: none"><li>• 3 Megapixel.</li><li>• 40 m IR distance.</li><li>• Progressive scan CMOS with 2304 x 1296 effective pixels.</li><li>• Full HD output.</li><li>• True Day/Night, Smart IR.</li><li>• IP66 weather proof.</li><li>• 6 mm lens or higher.</li><li>• All weather conditions.</li><li>• Certification - FCC, Part 15, Class B, CE</li></ul>
2	3 MP Bullet Camera - 20m IR Distance.	<ul style="list-style-type: none"><li>• 3 Megapixels.</li><li>• 20 m IR distance.</li><li>• Progressive scan CMOS with 2304 x 1296 effective pixels</li><li>• Full HD output.</li><li>• True Day/Night, Smart IR.</li><li>• IP66 weather proof.</li><li>• 3.6mm lens or higher.</li><li>• All weather conditions.</li><li>• Certification - FCC, Part 15, Class B, CE</li></ul>

3	DVR - 16 Channel	<ul style="list-style-type: none"> <li>• Connectable to HD-TVI, AHD, network and analog cameras.</li> <li>• Simultaneous HDMI, VGA and CVBS outputs and HDMI/VGA output at 1920 x 1080/60Hz resolution.</li> <li>• Up to 8/16-ch synchronous playback at 1080p resolution.</li> <li>• Playback at up to 256x speed.</li> <li>• Instant playback for assigned camera during multi - channel live view mode.</li> <li>• Playback by smart search and VCA search.</li> <li>• Supports locking and unlocking of video files. Minimum two SATA interfaces which support 4 TB or more, each.</li> </ul>
4	Harddisk – 4 TB Size	<ul style="list-style-type: none"> <li>• Surveillance HDD</li> <li>• 4 TB Size</li> <li>• Internal hard disk for suitable continuous Data Recording with minimum 2 Year Warranty.</li> <li>• Preferable brands : Seagate/Toshiba/Western Digital</li> </ul>
5	Power Supply and Required Connectors.	8 channel 12V 20Amp SMPS and good quality connectors
6	Full HD LED TV	<ul style="list-style-type: none"> <li>• 26" Full HD LED TV with minimum 2 HDMI port and 2 year warranty.</li> <li>• Preferable brands : Samsung/LG/Sony/Panasonic</li> </ul>
7	1KVA Online UPS (with Battery).	<ul style="list-style-type: none"> <li>• 1 KVA Online UPS with minimum 1 hour backup with full load.</li> <li>• warranty – minimum two years for UPS and battery.</li> <li>• Preferable brands : V-Guard/APC/ Emerson/Microtek</li> </ul>
8	Rack for keeping DVRs and Supporting peripherals	<ul style="list-style-type: none"> <li>• Rack with glass door and cooler fans with lock &amp; key facility.</li> <li>• Additional Space for keeping UPS.</li> <li>• Power supply cord/socket.</li> </ul>
9	Cabling & Laying Charges	<ul style="list-style-type: none"> <li>• RJ 59 cable (which include three cables for power supply) with ISI standards.</li> <li>• PVC conduit of ISI mark with angle way, saddle, fisher, screw, cable tie, Insulation tape and allied accessories for installation (All Material + Labour cost)</li> <li>• Measurement of cable length given is approximate. Payment shall be regulated as per actual measurement.</li> <li>• Colour of conduit : Ivory /White</li> <li>• Good quality data Connectors for camera as required.</li> </ul>
10	Installation, Testing, Commissioning and Training Charges	These charges includes Installation, Testing, Commissioning, Training and any other additional charges (including all materials/accessories and all labour charges) required for the successful completion of the project.
<p><b>Note: CCTV Camera Surveillance System should have at least 2 (TWO) Year replacement warranty and minimum 5 (FIVE) year Comprehensive Annual Maintenance Contract (CAMC) support.</b></p>		



**ANNEXURE-VI**

**PRICE BID**

(TO BE ENCLOSED IN SEPARATE SEALED ENVELOPE)

To  
The Medical Superintendent,  
ESIC Hospital, Udyogamandal P.O.,  
Ernakulam, Kerala-683 501.

Sub: Tender for supply, installation and maintenance of CCTV Camera Surveillance System at  
ESIC Hospital, Udyogamandal, Ernakulam, Kerala-683 501

Ref: Tender Document No.543-W.17/17/8/1/2015-Con. Dated. 08.06.2018

Sir,

With reference to your tender Notice referred above, I/we quote the rate as under:-

Sl. No.	Description of item/work	Unit	Quantity	Rate per Unit (Including all taxes) (In Rs.)	Amount (in Rs.)	
					in figures	in words
1	3 MP Bullet Camera - 40m IR Distance.	Nos.	10 (Ten)			
2	3 MP Bullet Camera - 20m IR Distance.	Nos.	26 (Twenty Six)			
3	DVR - 16 Channel	Nos.	3 (Three)			
4	Harddisk – 4 TB	Nos.	3 (Three)			
5	Power Supply and Required Connectors -8 Channel-20 Amp.	Nos.	5 (Five)			
6	26" Full HD LED TV	Nos.	1 (One)			
7	Online UPS with Battery.- 1 KVA	Nos.	1 (One)			
8	Rack for keeping DVR and Supporting peripherals	Nos.	1 (One)			
9	Cabling & laying charges (including all materials & accessories)	Metres (M)	2446			
10	Installation, Testing, Commissioning, Training and any other additional charges (including all materials/accessories and all labour charges) required for the successful completion of the project.	LS	-			
<b>GRAND TOTAL Rs. (in figures)</b>						
(Rupees.....only) (in words)						

**Note: For detailed specification of items serially numbered from 1 to 10 in the above schedule, please refer to Part II of Annexure-V of this tender document**

**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC) CHARGES FOR 5 (FIVE) YEARS  
AFTER THE COMPLETION OF WARRANTY PERIOD OF 2 (TWO) YEARS**

Year	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year	5 <sup>th</sup> year
Comprehensive Annual Maintenance Contract (CAMC) Charges (in Rupees) (In figures and words)					

Signature of the Tenderer :

Place:

Full Name & Designation :

Date :

Address :

(Office seal of the tenderer)

**ANNEXURE-VII**

**SPECIFICATION OF ITEMS (TO BE UPLOADED)**

<b>Sl. No.</b>	<b>Item</b>	<b>Make</b>	<b>Model</b>	<b>Does the Tech. Spec. are equal or higher as per Annexure V Part II</b>	<b>Details of variation (Other than as per Annexure V Part II)</b>
1	3 MP Bullet Camera - 40m IR Distance.				
2	3 MP Bullet Camera - 20m IR Distance.				
3	DVR - 16 Channel				
4	Harddisk – 4 TB Size				
5	Power Supply and Required Connectors.				
6	Full HD LED TV/ Monitor				
7	1KVA Online UPS with Battery				
8	Rack for keeping DVR and Supporting peripherals				
9	Details of Cable and Accessories				

## Important Instructions for Bidders regarding Online Payment

- All bidders/contractors are required to procure Class-III B Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tender process.
- Bidders should get Registered at <https://esictenders.eproc.in>
- Bidders should add the below mentioned sites under Internet Explorer - Tools - Internet Options - Security - Trusted Sites - Sites of Internet Explorer : -
  - <https://esictenders.eproc.in>
  - <https://www.tpsl-india.in>
  - <https://www4.ipg-online.com>
- Also, Bidders need to select "Use TLS 1.1 and Use TLS 1.2" under Internet Explorer - Tools - Internet Options - Advanced Tab - Security.
- Bidder needs to submit Bid Processing Fee charges of Rs. 2,495/- (Rupees two thousand four hundred and ninety five only) (non-refundable) in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net Banking for participating in the Tender.
- Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>