



RE e-TENDER ENQUIRY DOCUMENT

FOR PURCHASE OF  
Medical Equipments of Forensic Department



EMPLOYEES' STATE INSURANCE  
CORPORATION MEDICAL COLLEGE &  
HOSPITAL  
SANATH NAGAR, HYDERABAD-38.  
[E-mail-ms-nacharam.ts@esic.in](mailto:E-mail-ms-nacharam.ts@esic.in)  
Phone no.- 040-23701096, 23814852

**Tender Enquiry No; 799-U-SS-16-110/5/ESIC/SNR/2018-19**

**Date: 22/05/2019**

**Sub: Invitation of RE e-Tender for the supply of Medical Equipments**

**RE e-TENDER NOTICE No.01  
/2019-20**

RE e-Tenders in Double bid system are invited from manufacturers / authorized dealers / distributors for the supply of medical Equipments for the department of Forensic Medicine for ESIC Medical College & Hospital, Sanathnagar, Hyderabad – 38.

Detailed information regarding the items, application / tender forms, EMD details, specifications, terms and conditions can be downloaded from the following websites:  
[www.esic.nic.in](http://www.esic.nic.in)

The interested bidders shall submit their tender(s) through online mode at the e-procurement portal <https://etenders.gov.in/eprocure/app>

All the bidders are requested to participate the tenders online through the website <https://esictenders.eproc.in/EMD> should be submitted by the bidder in the form of DD and the same should reach this office before the closing time of the tender.

No need of submitting the hard copy of the bid.

Any corrigendum to this tender will be notified through the aforesaid websites only. The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage.

**Equipments List**

S.No	Item	Qty
01	Weighing machine for weighing dead bodies	01
02	Instrument trolley	02
03	Stretcher	02
04	Autopsy table	03

**The Schedule for different activities is as below:**

S.No.	Description /Name of the Dept.	Schedule
I	E-Tender document available at ESIC website / e- procurement portal <a href="https://esictenders.eproc.in">https://esictenders.eproc.in</a>	10:30 AM ,23.05.19 onwards
II	Last date and time for submission of completed Tender forms through on-line& for the receipt of EMD	2:30PM on 12.06.19
III	Date of pre bid conference(Offline)	Up to 04:00PM on 30.05.19
IV	Date and Time for Opening of Technical Bids	10:30AM on 13.06.19
V	Estimated contract value(Rs)	Rs- 33,00,000/-
VI	EMD	2% on estimated value
VII	Performance Security	10% of contract value
VIII	Validity of the bid	90 Days from the opening of the bid

For any clarifications contact through mail id : [\*\*medicalstores-mcsnr@esic.nic.in\*\*](mailto:medicalstores-mcsnr@esic.nic.in)

If the date of opening of tender happens to be a holiday, the tender will be opened on the next working day.

**For Dean**

## **TENDER DOCUMENT**

The Dean, ESIC Medical College, Hospital, Sanathnagar, Hyderabad, invites e-tenders from eligible and qualified Bidders for the supply of Medical equipments proposed to use for ESIC Medical College & Hospital, Sanathnagar, Hyderabad.

### **EMD**

- Bidder has to submit the Earnest Money Deposit (EMD) in the form of demand draft drawn in favor of “**ESIC saving Fund Account No. I**” payable at Hyderabad, along with the Undertaking letter on 100 Rs non judicial stamp paper(Annexure-II)
- Separate EMD and Undertaking letter has to be submitted for each quoted item.
- It is not mandatory for the bidder to quote all the items in the tender.
- The EMD should reach this office through register post/courier/Speed post before the closing time of the tender
- Please mention the tender enquiry number on the envelope and equipment name on the back side of the Demand draft.
- All Tenders must be accompanied by EMD as 2% of quoted value. Bids without EMD and Undertaking letter shall be rejected.

**For Dean**

## ANNEXURE –I

### COMPULSORY DOCUMENTS (OR) CHECK LIST

#### A. Compulsory documents for Technical Bid :

S.No.	Title	Yes/ No	Page No.
1	EMD along with Undertaking letter. (Annexure-II)		
3	Certificate stating the name of the equipment, make and model that you have quoted.		
4	Equipment Specific manufacturer's authorization & Authorization of the name of the person (Firm) on which the tender is participated in E-Procurement portal.		
5	Certificate of incorporation/Firm Registration/Valid trade license.		
6	PAN Card of the Company/firm/Proprietor.		
7	GST Registration certificate.		
8	IT Return, Balance Sheet and Profit & Loss Account for last three years i.e. Financial Years 2018-19, 2017-18, 2016-17.		
9	Purchase Order copies in the bidder's name for having supplied the quoted equipment to Government Hospitals/reputed institutions for last three years (2018-19, 2017-18, 2016-17.)		
10	Satisfactory Performance Certificate from the users for the quoted equipment for last three years(2018-19, 2017-18, 2016-17.)		
11	Certificate for at least 2years warranty(Annexure-VI)		
12	Certificate for at least 5 years CMC after warranty(Annexure-VII)		
13	Certificate giving the address of the authorized service centre in Hyderabad		

#### B. Compulsory documents for Price Bid

		Yes/ No	Page No.
1	Price for the quoting equipment along with CMC(Annexure- VIII)		
2	Price Catalogue for all spares/consumables/reagents of the equipment (if any) for five years after warranty period(Annexure-IX)		

## ANNEXURE – II

### **Instructions for Online Bid Submission (Department User may attach this Document as an Annexure in their Tender Document which provides complete Instructions for on line Bid submission for Bidders)**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app> .

### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app> ) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

## ANNEXURE – III

### Undertaking

(To be submitted on Rs. 100/- non judicial stamp paper)

1. I the undersigned certify that I have gone though the Terms & conditions mentioned in the tender document and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of 6 months from date of opening of tender.
2. It is certified that rate quoted by me are the **lowest quoted** for any institution/Hospital in India.
3. Earnest money deposited by me/us viz Rs. \_\_\_\_\_ in the form of Demand Draft in favour of ESIC **Saving Fund Account No.1 payable at Hyderabad** is attached herewith and shall remain in custody of the Dean, ESIC Medical college Hospital Sanathnagar, Hyderabad. I/We give the rights to Dean, ESIC Medical college Hospital Sanathnagar, Hyderabad to forfeit the EMD deposited by me/us if any delay occurs on my/agent's part or on account of failure to supply the equipment at the appointed place and time and of the desired specifications.
4. I/we undertake that I/we will be in position to provide CMC, Spare Parts, and consumables for 05 years after completion of guarantee/ warranty period. I/we also undertake to keep the equipment in running order throughout the year under warranty / guarantee /CMC and in case of equipment going out of order; the fault will be attended within 24 hours of lodging the complaint. The firm shall ensure the machine is set right within 7 days of intimation otherwise the penalty clause mentioned in the terms and condition is acceptable to us. However I /We will arrange similar equipment as a standby at my/our own cost and risk in case of repair of the machine is going to take time beyond one week.
5. There is no vigilance/ CBI case or criminal court case pending against our firm.
6. On Inspection if any article is found not as per supply order and specifications, it shall be replaced by me/us in time as asked for, at my /our own expenses.
7. I/we hereby undertake to supply the items as per specifications and directions given in supply order within the stipulated period.
8. I/we undertake to provide guarantee/warranty as mentioned in specifications from the date of satisfactory installation and inspection. I also undertake that I will maintain the equipment during this period and replace the defected parts free of cost, if necessary.
9. I abide by the condition that DEAN, ESIC Medical college Hospital Sanathnagar, reserves the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.

**Name,**  
**Signature & Address Of the Tenderer with Stamp**

ANNEXURE – IV**TENDER TERMS AND CONDITIONS**

Tenders will be opened in the M.S Office at ESIC Medical College & Hospital, Sanathnagar, Hyderabad-38, on the stipulated date and time in the presence of the Bidders / representatives who choose to be present.

1. The two parts of the bids i.e. Techno-commercial (Un price (Bid) and Price bid prepared by the Bidder shall comprise of the following:
  - a. **Technical Bid**
    - i. Bidders should submit the documents as per the *checklist A* mentioned in *Annexure-I*
  - b. **Price Bid**
    - i. Bidders should submit the documents as per the *checklist B* mentioned in *Annexure-I*
2. The quoted price should be all inclusive lump sum price offered for each item including cost of the equipment, freight, Insurance, transit insurance, packing forwarding etc., and including charges for installation and commissioning with all men and material required for the same and including charges for the quoted warranty period. Rates and GST must be quoted separately.
3. The rates quoted should be FOR ESIC Medical college Hospital, Sanath Nagar, Hyderabad. No other charges in addition will be payable on any account over and above the lump sum price quoted in the price bid. The rates quoted in ambiguous terms such as "Freight on actual basis" or "Taxes as applicable extra" or "Packing forwarding extra" will render the bid liable for rejection.
4. Only Techno-commercial bid (un-priced bid) will be opened first on the date mentioned in the presence of bidders who chose to be present. The price bid of the firm whose equipment is technically viable fulfilling the specifications and all other conditions alone, will be considered for evaluation.
5. For imported goods, the price quoted shall not be higher than the lowest price charges by the Bidder for the goods of the same nature, class or description to a purchaser, domestic or foreign or to any organization or department of Govt. of India.
6. If it is found at any stage that the goods as stated have been supplied at a lower price, then that price, with due allowance for elapsed time will be applicable to the present case and the difference in cost would be refunded by the supplier to the purchaser, if the contract has already been concluded.
7. Tender currencies: The Bidder supplying indigenous goods shall quote only in Indian Rupees.
8. Bid Security (EMD): Each tender must be send the EMD as mentioned against the equipment in the form of Demand Draft only drawn in favour of "ESI Fund Account No. I" payable at Hyderabad. The tenders not accompanied by EMD are liable for rejection.. The EMD of unsuccessful Bidders shall be refunded after the award of tender to the successful tenderer.
9. Only the manufacturers or their authorized distributor/stockist would be considered for the tender.
10. The contract should not be sublet without the prior written permission of the Dean.



11. Either the authorized Indian agent on behalf of the principal/OEM or principal/OEM himself can bid but both cannot bid simultaneously for the same item/product in the same tender.
12. If an agent submits bid on behalf of the principal/OEM, the same agent shall not submit a bid on behalf of another principal/OEM in the same tender for same item/product.
13. Successful bidder shall not be entitled to any rate revision of price for any reason except that allowed by Government of India.
14. The rates quoted should be valid for one year from the date of approval of the Tender and the quantity mentioned is on the basis of present requirement which are to be supplied within the period mentioned in the tender. During the currency of Tender, orders are to be Executed by the successful Bidder at the tender rate as per future requirements, therefore the quantity in the tender is indicative only and likely to increase or decrease at the time of placing the order.
15. For the equipment where reagents, cartridge, other consumables, etc. are required the price bid must include :A) The rate list indicating the prices of the consumables prevalent on the date of tendering B) List should indicate the cost and life of consumables C) The rate for reagents, consumables etc. should remain constant for five years.
16. The equipments should be Guaranteed/ Warranted (Comprehensive) for a minimum period of two years from the date of satisfactory installation and inspection.
17. No need of submitting the quotation of AMC/CMC for the items costing below Rs 20,000/-
18. Firm should undertake to enter into Comprehensive Maintenance Contract (CMC) for equipment (mandatory for all equipments in double bid system) for a minimum period of five years after completion of warranty period and accordingly quote the rates of CMC for five years. The rates for CAMC(Comprehensive) should not exceed 10% per annum, of the unit cost of the equipment on the date of purchase. Firm should undertake to keep the equipment in running order throughout the year and in case of equipment going out of order during warranty CAMC the fault should be attended within 24 hours and rectified within 7 days of lodging the complaint.
19. If the equipment needs calibration, the firm shall be responsible for calibration as part of CMC.
20. Bidder should be able to demonstrate (dry Demo and wet Demo) the product quoted by them, to the Technical evaluation Committee in Hyderabad or nearby within the due date after the check list evaluation of the Bidder.
21. The company will get only one chance for demonstration. In case, the company fails to arrange the demonstration; the tender shall be liable for cancellation.
22. The date for demonstration shall be fixed with mutual consent on telephone/e-mail and the same shall be confirmed in writing or by fax. In any case, not more than two weeks time shall be given to arrange for demonstration.
23. The successful bidder should furnish Performance Security Deposit @ 10% of the value of the contract.
24. The Dean ESIC Medical College & Hospital, Sanathnagar, Hyderabad will be at liberty to terminate the tender proceedings without assigning any reasons thereof. The bidder will not be entitled for any compensation whatsoever in respect of such termination.
25. No articles shall be supplied to the hospital except on requisition in writing signed by the

- Dean or by an officer authorized by him/her in writing to do so.
26. The successful bidder should strictly adhere to the mentioned delivery schedule. Supply, installation and commissioning should be done within the prescribed period on the supply order that is 45 days for Indian make items and 60 days for foreign make items. If the successful bidder fails to execute the supply within the prescribed period. Penalty of 0.5% of the value of the order calculated at the contracted rate per week or a part of the week will be recovered subject to maximum of 10%. The Medical Superintendent has right to recover the damages for breach of contract/order to forfeit the Earnest Money.
  27. Performance security: In case of Equipments the successful bidder has to deposit the 10% of total amount of the total cost as the performance security with Medical Superintendent in the form of Banker's Cheque/Demand Draft, in favour of "E.S.I Saving Fund Account No.1 payable at Hyderabad" which will be released after completion of warranty period and on receiving the satisfactory performance certificate from the user department.
  28. Penalty clause. In the event of equipment going out of order the fault shall have to be attended within 24 hours of lodging the complaint. During the Warranty/Guarantee period in the event of equipment remaining out of order beyond a period of 7days of lodging the complaint a penalty to extent of 0.25% of purchase value of the equipment shall be levied for each day of the equipment remaining nonfunctional.
  29. During AMC/CMC period In case the equipment is not restored in functional order within a week, a penalty of 0.5% of total cost of AMC/CMC of the equipment per day for the period of equipment remaining out of order will be levied. The contract includes ..... No's preventive maintenance visits, "n"number of break down calls. Breakdown calls have to be attended within 24hrs. *All the repairs/calibrations have to be taken up within the hospital as far as possible. The equipments will be allowed to be taken out with the permission of competent authority only.*
  30. *The quoted price of CMC should be inclusive of calibrations after warranty..*
  31. If the equipment needs calibration, the firm shall be responsible for calibration as a part of CMC. All other terms and conditions will be followed as per the tender document.
  32. DEAN reserves the right to reject/accept any or all points/modifications in the terms and conditions without assigning any reason thereof. No Correspondence will be entertained in this regard.
  33. Tender selection will be made on the basis of total cost (Technically qualified bids) mentioned in the price bid column L of the Annexure –VIII
  34. If no tender with purchase order in the name of bidder is received, then those tenders with purchase orders in the name of manufacturer or for same product(Make &Model) to the GOVT Hospitals/Institutions or reputed institutions will be considered in respect of S.No.09 of the checklist. The same clause will be applicable with respect to S.No.10 of the check list.

**ANNEXURE – V**

**COMPANY PROFILE**

1. Name of the firm
2. Full Address:
3. Telegraphic Address/E-mail Id:
4. Telephone No.
5. Telex/Fax No.
6. Name & address of your Bankers.

Stating the name in which the Account stands

7. (Please give Account details):
  
8. Any other information which you consider  
necessary to furnish

DATE:

SIGNATURE

:

**ANNEXURE – VI****DECLARATION FORM (Terms & Conditions)**

We .....having our office at.....do declare that we have carefully read all the conditions of Tender for the supply of and abide by all the conditions set forth therein by the **Dean,**  
ESIC Medical College & Hospital, Sanathnagar , Hyderabad-38 .

DATE:

SIGNATURE:

SEAL:

NAME &amp; ADDRESS:

**ANNEXURE – VII**

**DECLARATION FORM (Vigilance)**

We declare that no central vigilance case is pending or existing on our firm name.

DATE:

SIGNATURE:

SEAL:

NAME & ADDRESS:

**ANNEXURE -VIII**

**WARRANTY CERTIFICATE FOR THE SUPPLY OF MEDICAL EQUIPMENT**

I / we \_\_\_\_\_ do hereby undertake to provide warranty for the equipment\_\_for aperiod of two years from the date of satisfactory installation of the said equipment in your Hospital premises.

**seal**

**Signature of Bidder with date and**

**ANNEXURE -IX**

**CMC CERTIFICATE FOR THE SUPPLY OF MEDICAL EQUIPMENT**

I / we \_\_\_\_\_ do here by undertake to provide CMC for the equipment \_\_\_\_\_ for a period of five years after the completion of the warranty period of the equipment.

**Signature of Bidder with date and seal**

**ANNEXURE -X**

**PRICE BID SCHEDULE**

S.No	Item name	Qty	Unit cost(Rs) A	GST in %	GST Cost(Rs) B	Total Cost C=(A+B)	CMC Charges ( Rs)per unit 1st Year - D	CMC Charges(Rs)p er unit 2nd Year -E	CMC Charges(Rs)p er unit 3rd Year -F	CMC Charges(Rs)p er unit 4th Year -G	CMC Charges(Rs)p er unit 5th Year -H	Total CMCcharges per unit for 5 years- I (D+E+F+G+H)	Total Cost inclu.CMCfor 5 years J=C+I	Grand total (Rs) L= J x Qty

Name \_\_\_\_\_

Business Address \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Bidder \_\_\_\_\_

Seal of the Bidder \_\_\_\_\_



**ANNEXURE -XI**

**PRICE LIST FOR SPARES / CONSUMABLES / REAGENTS**

The following is the list of spares/ consumables / reagents and their rates for use of the equipment \_\_\_\_\_

<b>S.No</b>	<b>Name of the Spare/Consumable/Reagent.</b>	<b>Unit</b>	<b>Rate per unit (in Rs.)</b>	<b>Tax (if Any)</b>	<b>Total (in Rs.)</b>

**Signature of Bidder with date and seal**

**\*The bidder need to upload the scanned copy of above particulars at the time of submission of tender along with the price bid proforma.**

## SPECIFICATIONS

### 1. Weighing machine for Weighing dead bodies

- Weighing  
Capacity 180-250kg It should have digital Display 55 304 grade construction
- It should have complete SS platform for easy cleaning and anti- staining
- Platform size 2000-2200mmx500-700mm approx . Accuracy 15-25gms
- Rechargeable battery backup  
Tare function provided
- Imported load cells for enduring performance Suitable work on 220/230V

### 2. Instrument Trolley

- Material: Made of Stainless Steel
- Number Of Shelves: Two to three rows
- Load Capacity: 50-100 kg Heat Resistant

### 3. Stretcher

- Made up of steel/iron metal Trolley Type
- High strength.
- The bearing capacity of Stretcher: 150 to 200 kgs
- Stretcher size (LxWxH) : 168x43x7cm (min) 224x45x10cm(max)

### 4. Autopsy Table

- Autopsy table with Elevating with stainless steel dissection board, approx dimensions : 80-100”L x 20-40” W
- **Elevating** height approx. 28-32” to 35-40' up and down pedestal control. All thick gauge heavy duty stainless construction with anti corrosion facility.
- Table top and sick fabricate in 12-14 gauge stainless steel anticorrosion pedestal of 9-11” gauge stainless steel with satin finish 1-1/2” removable perforated grid plate with 3/8” diameter hole on 2” centers (4 each). Large Sink well Handy spray, rinse, heavy duty chrome plated hand piece durable 6-8' long flexible hose Hand piece with hose drop in deck.
- Concealed pressure control hot and cold water mixture/swing spout Hot/cold

mixing valve down draft canes Hydro aspirator with built in vacuum breaker.

Access panel 2 outlet curved moulded sides of table(Stainless Steel) .

- Dissection Station 'L' shaped extension. Same gauge stainless steel extension with drainage facility and water supply (Hot and Cold) .
- approx (L) 50-70"X20-30" (W) for dissection of internal organs. Extension should have independent fixed pedestal and not attached to autopsy table as pedestal is fixed. The
- Edger should be curved, moulded and raised.