



**कर्मचारी राज्य बीमा निगम**  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
(Ministry of Labour & Employment, Govt. of India)

कर्मचारी राज्य बीमा निगम आदर्श अस्पताल बददी  
**EMPLOYEES' STATE INSURANCE CORPORATION MODEL HOSPITAL BADDI**

गांव - काठा / **Village - Katha**  
जिला - सोलन (हिमाचल प्रदेश)-173205 / **Dist - Solan (H.P)-173205**

**TENDER FOR :- Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's/Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)**

Tender Copy Issued To-

Tender Inquiry No	<b>HP/ESICMH/ADMIN/CSSD/2019/12</b>
Sale of Tender	14/08/2019 TO 06/09/2019
Date & Time of submission	06/09/2019 UPTO 1:00 PM
Date & Time of opening	09/09/2019 AT 2:30 PM
EMD Amount	<b>Rs 40000/- (Rs Only Forty Thousand )</b>



E. mail : ms-baddi.hp@esic.nic.in

Ph- 01795-275105

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## NOTICE INVITING E-TENDER (NIT)

E-Tenders in two bid system through 'e' procurement solutions are **Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's/Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP** for 2 Years which can be further extended for one year on same terms and condition. Tender documents are available on line at <https://eprocure.gov.in/eprocure/app>

Bidders have to deposit the **Earnest Money Deposit (EMD) of Rs. 40000 (Rs Forty Thousand Only)** in the form of demand Draft/Pay Order from a scheduled bank drawn in favour of "**ESI Fund A/c. no. 1**", payable at Baddi.

E- Tender completed in all respect should be dropped in Tender box placed in MS office , 3<sup>rd</sup> Floor along with online application of E-tender .The interested bidders should upload their bids along with duly signed scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids on the <https://eprocure.gov.in/eprocure/app> latest by **scheduled Date**. The technical bids will be opened online on **scheduled date and Time**.

Tender documents are also available for viewing on the website of **Employees' State Insurance Corporation** i.e. [www.esic.nic.in](http://www.esic.nic.in)

## **Instruction for online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>

### **REGISTRATION:-**

1. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS

/ RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process

### **SUBMISSION OF BIDS**

1. Bidder should log into the site well in advance for bid submission so that they can

upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3. Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument / scan copy.

4. Bidder should prepare the EMD as per the instructions specified in the tender document. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only

after the tender opening by the authorized bid openers.

8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

**ASSISTANCE TO BIDDERS :-**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315. Foreign bidder can get help at +91-79-40007451 to 460.



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**Details of NIT**

**Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's/Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)**

1 The work is estimated to cost **Rs. 20.00 Lacs** with the detail as mentioned below.

S. No.	Name of work	Estimated cost (Rs. In Lacs)- per year
1	<b>Repair &amp; Comprehensive Maintenance of CSSD &amp; TSSU Equipment's/Accessories &amp; other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)</b>	<b>20.00</b>

The estimate, however, are given merely as a rough guide.

1. Tenders will be issued to all firms and contractors of repute. Issue of tender documents shall not be construed as qualifying in technical bid. First the technical bids submitted by the firms/contractors along with the earnest money as prescribed shall be evaluated as per standard procedure. Online E- Tender is must Tender without Earnest money as prescribed shall not be opened at all and shall be summarily rejected. The financial bids of those tenderers shall only be opened who qualify in the technical bid. The date and time of opening of financial bids shall be intimated in due course of time.

2. Agreement shall be drawn with the successful tenderer on Special Conditions of Contract along with prescribed Form No. CPWD-7/8 (Latest edition with up to date corrections and amendments) which is available as a Govt. of India Publication. and which shall be part of agreement. Tenderers shall quote their rates as per various terms and conditions of CPWD form 7 & 8 and special conditions of contract which will form part of the agreement.

3. The time allowed for carrying out the work will be **24 Months** reckoned from the 15th day after the date of written orders to commence the work or from the first day of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.

4. Tenderers shall deposit Earnest Money of **Rs.40000/- (Rs Forty Thousand)** in the form of Demand Draft issued in favour of ESIC FUND ACCOUNT NO.1 payable at Baddi in form of Demand Draft only

5. Along with E-tender Duly filled up tender documents comprising of Technical bid & Financial bid supported by prescribed Annexures should be submitted in sealed envelopes duly super-scribed with the name of work and due date of opening as per instructions given below.

EMD in the manner prescribed in a separate cover marked **"EARNEST MONEY Envelope 1.**

a) Technical Bid as prescribed above and placed in an Envelope 2 shall be sealed and super-scribed with the words **"Technical Bid for (Name of the Project) and name of the firm/contractor"**.

b) The duly filled up Bill of quantities and other schedules or conditions, if any as prescribed above shall be put in a separate sealed envelope marked **"Financial bid for ( Name of the Project) and name of the firm/contractor"**.---- Envelope 3.

c) All three envelopes shall be properly sealed and put together in a single envelope and sealed properly and super- scribed as “**Technical and Financial bids for (Name of the Project) with due date of opening and name of the firm/contractor**”.

6. The contractor shall be required to deposit an amount equal to 5% of the contract value of the work as performance guarantee in the form of an irrevocable bank guarantee bond of any Nationalised Bank or ICICI, IDBI, HDFC, Axis bank in accordance with the form prescribed within 15 days of the issue of letter of acceptance. This period can be further extended by the Medical Superintendent up to a maximum period of 7 days on written request of the contractor. The performance Bank Guarantee should be kept valid for contract period and inclusive of Defect Liability Period. In case the contract value gets revised, the performance Bank Guarantee for balance amount / exceeded amount shall be provided by the tenderer..

7. (i) The description of the work is as follows :- Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's/Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP).

Copies of other drawings and documents pertaining to the works will be open for inspection by the tenderers at the office of the tender issuing authority.

(ii) Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground , the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies as other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity, access, facilities for execution, worker and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant etc. will be issued to him by the MS and local conditions and other factors having a bearing on the execution of the work.

8. (i) The MS does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

9 Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

10. i) Medical Superintendent reserves to himself the right of acceptance the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

ii) The tender for the works shall remain open for acceptance for a period of **180 days** (One Hundred Eighty days) from the date of opening of financial Bid. Date of Opening of financial bid shall be intimated in due course to those tenderers who qualify in Technical Bid. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then MS shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.

11. This notice inviting Tender shall form a part of the contract document. The successful tenderer/ contractor, on acceptance of his tender by the Accepting Authority, shall within 15 days from the written orders to commence the work, sign the contract consisting of :-

a) The notice inviting tender all the documents including Additional or special conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.

b) Standard CPWD Form 7/8 (Latest edition with up to date corrections and amendments).



12. Joint Ventures are not allowed..

13 It will be obligatory on the part of the tenderer to sign the tender document for all the components (The schedule of quantities, conditions and special conditions etc.)



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## UNDERTAKING

ANNEXTURE-II

Affidavit

1. I /We(Name).....  
..... Contractor/ partner/ sole proprietor (strike out which is not applicable) of M/S.....do hereby declare and solemnly affirm that the individual/firm/company has/have not been black-listed by the Union or any other State Government.

2- I/We \_\_\_\_\_ have carefully gone through and understood the contents of the tender form and I/we undertake to abide myself/ourselves by the terms and conditions set forth.

DEPONENT

### VERIFICATION

I/we do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date

DEPONENT

(Note:-To be furnished on non-judicial stamp paper duly attested by a 1st. Class Magistrate or a Notary Public)



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Annexure - III

## SECTION I

### INTRODUCTION

#### SCOPE OF WORK

Medical Superintendent of ESICMH Baddi Floated Tender for the **Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's/Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)**

#### BRIEF PARTICULARS OF THE WORK

1. Salient details of the work for which tenders are invited are as under :-

S.No.	NAME OF WORK	APPROX COST	PERIOD OF COMPLETION
1.	<b>Repair &amp; Comprehensive Maintenance of CSSD &amp; TSSU Equipment's/Accessories &amp; other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)</b>	20.00 Lacs	12 Months

The scope of work involves **Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's/Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)**

#### Site Location:-

1. The site is located at ESIC MH **Baddi (HP)**.
2. Work shall be executed according to General Conditions of Contract for Central PWD Works (Latest edition with up to date corrections and amendments) available separately at printer's outlets. However, there shall be some special conditions of contract which will override/supplement General Conditions of contract for Central PWD works ( as the case may be). The Special Conditions of Contract shall be supplied along with tender and B.O.Q.

## SECTION II INFORMATION & INSTRUCTIONS FOR APPLICANTS

### 1.0 General:

- 1.1. Letter of transmittal and forms for technical bid are given in Section III.
- 1.2. All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “nil” or no such case” entry should be mentioned made in that column. If any particulars/query is not applicable in case of the applicant, it should be stated as “not applicable”. The applicants are cautioned that not giving complete information called for in the technical document or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by telegram or Fax and those received late will not be entertained.
- 1.3. The application should be type written. The applicant should sign each page of the tender document. The unsigned document & without seal shall not be considered for evaluation of technical bid.
- 1.4. Over writing should be avoided. Correction, if any, should be made by neatly crossing out, initialling, dating and rewriting. Pages of the technical bid documents are numbered. Additional sheets, if any Added by the contractor should also be numbered by him they should be submitted as a package with signed letter of transmittal.
- 1.5. References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the applicant should be signed by an officer not below the rank of Executive Engineer or equivalent.
- 1.6. The applicant may furnish any Additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however, advised not to furnish superfluous information. No information shall be entertained after submission of tender documents unless it is called for by the MS of ESIC
- 1.7. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/ taking up of work in ESICMH. If such applicant happens to be enlisted contractor of any class in ESIC, his name shall also be removed from the approved list of contractors.
- 1.8. The technical bid document and financial bid document in prescribed form duly completed and signed should be submitted in a sealed cover and as prescribed in NIT.
- 1.9. Prospective applicants may request clarification of the project requirements, technical bid document and financial bid document. **Any clarification given by MS will be pasted on ESIC [www.esic.nic.in](http://www.esic.nic.in) which shall also form part of tender document.**

### 2.0 DEFINITIONS

- 2.1 In this document the following words and expressions have the meaning hereby assigned to them.
- 2.2 **Employer:** - Means the MS of ESICMH Baddi and in the name of Director General of ESIC

- 2.3 **Applicant:-** Means the individual, proprietary firm, firm in partnership, limited company, private or public or corporation.
- 2.4 **“Year”** means “Financial Year” unless stated otherwise.
- 2.5 **“Similar Work”** means similar work of **Day to day & annual repairs and maintenance of CSSD & TSSU Equipment’s**
- 2.6 **“Main Tenderer”** means the person/ firm specializing in executing the work of component bearing the highest estimated cost in respect to other components in the group and who shall sign the single agreement considering all components in the group.
- 2.7 **“Associates”** means the person/firm (associated with the main tenderer) who has specialization in executing the component of work other than the main component and who is associated with the main tenderer to execute the work of the said component.

### **3.0 METHOD OF APPLICATION:**

- 3.1 If the applicant is an individual, the application shall be signed by him above his full typewritten name and current Address.
- 3.2 If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current Address.
- 3.3 If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full type written name and current Addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the Power of Attorney should accompany the application. In both cases a certified copy of the partnership deed and current Address of all the partners of the firm should accompany the application.
- 3.4 If the applicant is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also furnish a copy of the Memorandum and Articles of Association duly attested by a Public Notary/Gazetted Officer.

### **4.0 FINAL DECISION MAKING AUTHORITY**

The employer reserves the right to accept or reject any application and to annul the tender process and reject all applications at any time, without assigning any reason or incurring any liability to the applicants.

- 5.0 Particular provisions :- The particulars of work given in section I are provisional. They are liable to change and must be considered only as advance information to assist the bidder.

### **6.0 SITE VISIT**

The applicant is advised to visit the site of work, at his own cost, and examine it and its surroundings to himself collect all information that he consider necessary for proper assessment of the prospective assignment.

### **7.1 INITIAL CRITERIA FOR ELIGIBILITY FOR TECHNICAL BID**

- 7.2 The applicant should have experience of having successfully completion of works during the last seven years ending last day of the month previous to the one in which applications are invited:

- (A) (i) Three similar completed works costing each not less than the amount equal to **40%** of estimated cost put to tender,

OR

Two similar completed works, each of value not less than **60%** of the estimated cost put to tender  
OR

One similar completed work of value not than **80%** of the estimated cost put to tender

**AND**

(i) One completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to 40% of the estimated cost put to tender with some Central/State Government Organization /Central Autonomous Body/Central Public Sector undertaking.

**(iii) Similar work shall mean works of Repair & Comprehensive Maintenance work of CSSD & TSSU Equipment's.**

(iv) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.

7.2 The applicant should have had average annual financial turnover (gross) of **100%** of total estimated cost put to tender during the last three years ending **31<sup>st</sup> Dec2018**. This should be duly audited by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.

7.3 The applicant should not have incurred any loss in more than two years during the last five years ending **31 Dec 2018** and it shall be duly certified by the Chartered Accountant.

7.4 The applicant should have the bank solvency of 40% of total estimated cost put to the tender. The bank solvency should not be older than one year as on the date of tenders are invited.

7.5 The applicant should have sufficient number of Technical and Administrative EMPLOYEES's for the proper execution of the contract. The applicant should submit a list of these employees stating clearly how these would be involved in this work.

## **8.0 FINANCIAL INFORMATION**

Applicant should furnish the following financial information:

Annual financial statement for the last five year (in Form "A") and solvency certificate in (form B)

## **9.0 EXPERIENCE IN WORKS / COMPOSITE WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS**

9.1 Applicant should furnish the following:

a) List of all works of similar class successfully completed during the last seven years (in form "C")

b) List of the projects under execution or awarded (in Form "D")

9.2 Particulars of completed works and performance of the applicant duly authenticated/ certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each work completed or in progress (in Form "E").

## **10.0 ORGANISATION INFORMATION**

Applicant is required to submit the following information in respect of his organization (in Form "F" & G "

a) Name & Postal Address, i/c Telephone, Fax & Telex Number etc.

- b) Copies of original documents defining the legal status, place of Registration and principal places of business.
- c) Names & Title of Directors and Officers to be concerned with the work, with designation of individuals authorized to act for the organization.
- d) Information on any litigation in which the applicant was involved during the last five years, including any current litigation.
- e) Authorization for employer to seek detailed references.
- f) Number of Technical & Administrative Employees in parent company, subsidiary company and how these would be involved in this work (in Form "G")

**11.0 EQUIPMENT**

Applicant should furnish the list of testing equipment's.

**12.0 LETTER OF TRANSMITTAL**

The applicant should submit the letter of transmittal attached with technical bid document.

**13.0 AWARD CRITERIA**

13.1 The employer reserves the right, without being liable for any damages or obligation to inform the applicant to:

- a) Amend the scope and value of contract to the applicant.
- b) Reject any or all of the applications without assigning any reasons.

13.2 Any effort on the part of the applicant or his agent to exercise influence or to pressurize the employer would result in Rejection of his application. Canvassing of any kind is prohibited.

**SECTION III LETTER  
OF TRANSMITTAL**

From : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To  
Medical Superintendent  
ESIC Model Hospital,  
Village - Katha, Baddi (H.P)

**SUBJECT : Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's  
/Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)**

Sir,

Having examined the details given in NIT, press-Notice and technical bid document for the above work, I/We hereby submit the technical bid document and other relevant information.

- i) I/We hereby certify that all the statements made and information supplied in the enclosed forms A to F and accompanying statement are true and correct.
- ii) I / We have furnished all information and details necessary for technical bid evaluation and have no further pertinent information to supply.
- iii) I/We submit the requisite certified solvency certificate and authorize the MS of ESIC MH Baddi or his authorized representatives to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/We also authorize MS of ESIC MH Baddi or his authorized representative to approach individuals, employers, firm and corporation to verify our competence and general reputation.
- iv) I/We submit the following certificates in support of our suitability, technical know- how and capability for having successfully completed the following works.
- v) I/We hereby certify that our firm is not black listed by any Central/State Government Organization /Central Autonomous Body/Central Public Sector undertaking/any govt. Department.

Name of Work

Certificate from

Enclosures :

Seal of Applicant

Signature of Applicant (s)

Date of Submission



**FORM „A“**

**FINANCIAL INFORMATION**

**To be filled by the composite tenderer and main tenderer**

Financial Analysis - Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified the Chartered Accountant, as submitted by the applicant to the ESIC Department (Copies to be attached)

<b>YEARS</b>	2013-14	2014-15	2015-16	2016-17	2017-18
Turnover					
Profit & Loss					

- I. i) Gross Annual Turnover on construction works
- ii) Profit/ Loss
- II. Financial arrangement for carrying out the proposed work III

The following certificates are enclosed:

- a) Current Income Tax Clearance Certificate
- b) Solvency Certificate from Bankers of Applicant in the prescribed form „B“

Signature of Applicant(s) Bidder  
(S)

Signature of Chartered Accountant with Seal

**FORM „B“**  
**FORM OF BANKER'S CERTIFICATE FROM A SCHEDULED BANK (BANK SOLVENCY)**

This is to certify that to the best of our knowledge and information that M/s./Sh.....  
..... .. having marginally noted Address, a customer of our bank are/is respectable and can be treated as  
good for any engagement upto a limit of Rs.  
.....(Rupees.....) This  
certificate is issued without any guarantee or responsibility on the bank or any the officers.

(Signature)  
For the Bank

**NOTE** (1) Bankers certificates should be on letter head of the Bank, sealed in cover Addressed to tendering authority.  
(2) In case of partnership firm , certificate should include names of all partners as recorded with the  
Bank

**DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST SEVEN YEARS ENDING LAST DAY OF THE MONTH (June 2017).**

**(Separate proforma to be filled for each component by the composite tenderer and the main tenderer)**

1	2	3	4	5	6	7	8	9		11
S. No.	Name of work/ project and location	Owner or sponsoring organization	Cost of work in crores	Date of commencement as per contract	Stipulated date of completion	Actual Date of completion	Litigation/ Arbitration pending/ in progress with details*	Name and Address /telephone Number] Of officer To whom reference may be made		Remarks

\*Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Applicant(s)

**PROJECT UNDER EXECUTION OR AWARDED**

(Separate proforma to be filled for each component by the composite tenderer and main tenderer)

S No:	Name of work/ project and location	Owner or sponsoring organization	Cost of work	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress of work	Slow progress if any, and reasons thereof	Name And Address/ Telephone Number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Certified that the above list of works is complete and no work has been left out and that the information given is correct to my knowledge and belief

Signature of Applicant(s) Bidder  
(S)

**PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM “C” & “D”**

(Separate to be filled for each component by the composite tenderer and the main tenderer)

1. Name of work/  
Project & Location
2. Agreement No
3. Estimated Cost
4. Tendered Cost
5. Date of Start
6. Date of Completion
  - i) Stipulated date of completion
  - ii) Actual date of completion
7. Amount of compensation levied for delayed completion, if any
8. Amount of reduced rate items, if any
9. Performance Report

1)	Quality of work	Very Good/Good/Fair/Poor
2)	Financial Soundness	Very Good/Good/Fair/Poor
3)	Technical Proficiency	Very Good/Good/Fair/Poor
4)	Resourcefulness	Very Good/Good/Fair/Poor
5)	General behaviour	Very Good/Good/Fair/Poor

Dated :

Executive Engineer or Equivalent

## STRUCTURE &amp; ORGANISATION

(Separate proforma to be filled for each component by the main tenderer)

1. Name &amp; Address of the applicant

2. Telephone No./Telex NO./Fax No.

3. Legal status of the applicant

(Attach copies of original document defining the legal status)

- a) An individual
- b) A proprietary firm
- c) A firm in partnership
- d) A limited company or Corporation

4. Particulars of registration with various Government bodies (attach attested) Photocopy)

Organization / Place of registration

Registration No.

1.

2.

3.

5. Name and Titles of Directors &amp; Officers with designation to be concerned with this work

6. Designation of individuals authorized to act for the organization.

7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.

8. Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so give name of the project and reasons for abandonment.

9. Has the applicant or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organization at any time? If so, give details.

10. Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.

11. In which field of Engineering construction the applicant has specialization and interest?

12. Any other information considered necessary but not included above.

Signature of Applicant(s)

**To be filled by the composite tenderer and main tenderer**

**DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK**

S.NO.	Designation	Total number	Number available for this work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Signature of Applicant(s)  
Bidder (S)

**CORRIGNEDUM TO GENERAL CONDITIONS OF CONTRACT (CPWD FORM 7/8)**

S. No.	For	Read As
1	Chief Engineer/ DG works/ Chief Engineer (Zone)	MS of ESIC MH Baddi for & on behalf of ESIC and in the name of Director General of ESIC
2	Superintending Engineer	Civil Eng/ AD Admin
3	Engineer –in –charge	Civil Eng./ AD - Admin
4	Department	ESIC MH Baddi
5	Administrative Head	MS of ESIC MH Baddi
6.	Owner	ESIC
7.	C.P.W.D.	-

**Clause 36 (i)**

SI. No.	Minimum qualification	Discipline	Designation (Civil Supervisor /Foreman)	Minimum Experience	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36(i)	
1	Technician or Electrician – 01 No	Electrical/EEE /instrumental	Technical	05 year	In General Shift on all working days & On Call Beyond Duty Hours.	20,000/- Per month For each -Do-	Twenty thousands Per month For each -Do-
Assistant Engineer's retired from Government service that are holding Diploma will be treated at par with Graduate Engineers.							

**\* Detail of Technician to be provided by Tenderer , Attendance to be Marked in Admin Office/ Attendance of the Technician May be Taken on Biometric Attendance system / Manual as per desire of Medical superintendent.**





E. mail : [ms-baddi.hp@esic.nic.in](mailto:ms-baddi.hp@esic.nic.in)

Ph- 01795-275105

कर्मचारी राज्य बीमा निगम आदर्श अस्पताल, बदी

**EMPLOYEES` STATE INSURANCE CORPORATION MODEL HOSPITAL, BADDI**

श्रम एवं रोजगार मंत्रालय, भारत सरकार/ Ministry of Labour & Employment, Govt. of India

गांव - काठा, बदी, जिला - सोलन (हिमाचल प्रदेश)/ Village - Katha, Baddi, Dist - Solan (H.P) 173205

An ISO 9001:2015 Certified institute

ANNEXURE -IV

**SPECIAL CONDITIONS**

These special conditions shall super cede/ supplement the relevant conditions given in CPWD Form 7/8(Edition with up to date corrections and amendments) in the tender document.

1. EMD of tenderers, who do not qualify in technical bid after evaluation of technical bid, shall be returned with in 7 days of receipt of request of refund from them. The tenderers can collect the un-opened financial bid, if they desire, from the office of the concerned Engineer-in-charge.

EMD given by all the tenderers except lowest tenderer shall be refunded within 07 days after receipt of request from them after opening of financial bid.

2. RAW MATERIAL : All materials and labor required for the execution of work shall be arranged by the contractor including cement & reinforcement steel.
3. (a) All material used in the work shall be confirming to IS Specification and as per approved make/brands list and shall be ISI marked unless otherwise specified. In the event for items for which either brands not specified and ISI marked items not available, the sample of the item before use shall be got approved from Engineer –in-charge. However in either cases the samples of materials / fixtures shall be got approved from by Engineer –in-charge before use in the work.  
(b) Contractor shall be required to produce samples of all materials and fittings sufficiently in advance for approval. The Contractor when called upon shall provide "make" of samples as per approved list for approval before execution free of cost and also will make arrangements for transportation of samples to the designated test house as per the direction of Engineer-in-charge of the work at his own cost. Cost of testing will also be borne by the contractor.
4. Any notice to be given under this contract shall be sent by E-mail, registered post, Speed post at the last known registered or head office Address of the contractor and shall be deemed to have been effected at the time at which the letter would be delivered in the ordinary course of post.
5. The contractor shall be supplied drawings required for execution of work. If any particular drawing is required for execution of work, contractor shall inform the Engineer-in-Charge in writing at least 15 days in advance.
6. The contractor shall be responsible for deployment of technical staff to assist the ESIC officials.
7. Contractor will raise computerized monthly bill in triplicate & payment will be made within 10 days of receipt of payment from ESIC. The payment to the contractor shall be made from the ESIC MH, Baddi .The contractor shall not claim anything extra on this account.
8. The Contractor should be registered under GST for works in the State of Himachal Pradesh and submit a copy of registration along with tender. The said GST shall be deducted as per laws at source as applicable. The contractor shall submit the bills as required under GST Act.
9. The contractor should have valid PF Code No and ESIC Code & should provide a copy of Registrations. The contractor shall provide the copies of challans as a proof of remittance of amount. The contractor may also be asked to provide the PF & ESIC records, copies of wage sheets, attendance sheets, monthly returns,

annual returns and any other record in this regard for inspection, as and when required by the Engineer-in-charge. The contractor has to obtain the labour license from the concerned labour department within one month of award of work & has to keep/maintain all the records as required as per the labour wages.

10. **Defect Liability Period** : After completion period of maintenance including extended period if any, the contractor shall be fully responsible for the quality & workmanship . The contractor shall be fully responsible for liability of defects in the R & M work executed by him for a period of one month from the date of successful completion of R&M period of the work & shall hand over the work to ESIC on rectifying the list of defects/ deficiencies observed by ESIC . The defect liability period shall start from the date of successful completion of R&M period of the project. All defects observed during the defect liability period shall be rectified by the contractor at his own cost and expenses. In the event of failure on the part of the contractor to rectify the defects, the same may, without prejudice to any other right available to it in law, be rectified by ESIC for and on behalf of contractor. ESIC shall have the right to deduct or set off the expenses incurred by it in rectifying the defects as aforesaid from/against any amount due and payable or becoming due and payable by ESIC to the contractor under this agreement or any other contract what-so-ever. During the Defect- liability period contractor has to employ an engineer to look after the defects for which nothing extra would be payable to the contractor.
11. The agency shall obtain the labour license from the concerned department, if required, within one month of award of work.
12. The decision of the MS of ESIC, regarding the quantum of reduction as well as justification thereof in respect of rates for substandard work will be final and would not be open to arbitration and adjudication.
13. The contractor has to control noise and air pollution at site as per norms of Pollution Control Board.
14. ESIC shall not supply or procure any material for use on works and the contractor has to make his own arrangements for supplying, procuring transportation and storage of all such materials required for the work, at his own cost.
15. No advance shall be paid to the contractor against any Tools & Plants, equipment & machinery etc. brought at site by the contractor.
16. No extra payment shall be made to the contractor for any work not certified by engineer in charge.
17. The contractor will be responsible to get registered himself under labour cess in Himachal Pradesh.
18. The work may be inspected by Central Vigilance Commission and any deductions/compensation proposed by CVC or ESIC in regard to defective work or work not conforming to specification, loss of time, amount shall be deducted from his dues.
19. **Settlement of Disputes and Arbitration** :

Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, design, drawings, and instructions here-in before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter.

- i) If the contractor considers any work demanded of him to be outside the requirements of the contract, or disputes any drawings, record or decision given in writing by the Engineer-in-Charge on any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable, he shall promptly within 15 days request the MS of ESIC in writing for written instructions or decisions. Thereupon, the MS of ESIC shall give

his written instructions or decisions within a period of one month from the receipt of the contractor's letter. If the MS of ESIC fails to give his instructions or decision in writing within the aforesaid period or if the contractor is dissatisfied with the instructions or decision or the MS of ESIC, the contractor may, within 15 days of the receipt of MS of ESIC decision, appeal again to the MS of ESIC who shall afford an opportunity to the contractor to be heard, if the latter so desires, and to offer evidence in support of his appeal. The MS of ESIC shall give his decision within 30 days of receipt of contractor's appeal. If the contractor is dissatisfied with this decision, the contractor shall within a period of 30 days from receipt of the decision, give notice to the MS of ESIC for appointment of arbitrator failing which the said decision shall be final binding and conclusive and not referable to adjudication by the arbitrator.

- ii) Except where the decision has become final, binding and conclusive in terms of Sub Para(i) above disputes or difference shall be referred for adjudication through arbitration by a sole arbitrator appointed by the MS of ESIC. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever, another sole arbitrator shall be appointed in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each such dispute along with the notice for appointment of arbitrator and giving reference to the rejection by the MS of ESIC of the appeal.

It is also a term of this contract that no person other than a person appointed by such MS of ESIC, as aforesaid should act as arbitrator and if for any reason that is not possible, the matter shall not be referred to arbitration at all.

It is also a term of this contract that if the contractor does not make any demand for appointment of arbitrator in respect of any claims in writing aforesaid within 120 days of receiving the intimation from the Engineer-in-charge that the final bill is ready for payment, the claim of the contractor shall be deemed to have been waived and absolutely barred and the Government shall be discharged and release of all liabilities under the contract in respect of these claims.

The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (26 of 1966) or any statutory modifications or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause.

It is also a term of this contract that the arbitrator shall adjudicate on only such disputes as are referred to him by the appointing authority and give separate award against each dispute and claim referred to him and in all cases where the total amount of the claim by any party exceeds Rs. 1,00,000/- the arbitrator shall give reasons for the award.

It is also a term of the contract that if any fees are payable to the arbitrator, these shall be paid equally by both the parties. i.e. contractor & ESIC Officer.

It is also a term of the contract the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

20. The payment of running bills/ and or secured advance for work done etc. shall be released on receipt of work completion report.
21. The refund of security deposit shall be considered for release on receipt of "No Defect / No Dues" certificate from the client.
22. The payment of final dues shall be release on settlement of final bill by client and on compliance of contractual

obligations.

23. The contractor shall arrange to get material tested (IF REQUIRED) from the laboratories as directed by Engineer –in –Charge as per the mandatory test required/ prescribed as per specifications and norms. The testing charges shall be borne by contractor including the transportation/ conveyance.
24. The agency has to attend the complaint immediately on call/ encountered & shall rectify/ repair the same within 02 hours & restore functioning of all the equipment's / installations / systems/ services in such a way that functioning of the hospital round the clock 24x7 is not affected at all failing which the same shall be got attended/repaired/maintained by engaging some other agency on the risk & cost of contractor.
25. Initially, the contract period shall be of 24 months. However, the same can be extended, if required, for a mutually agreed period on the same terms & conditions and rates. The accepted rates shall be firm and fixed for the entire contract period and extended period (if any).
26. The contractor shall also make sufficient arrangement for photography / videography so that photographs /video can be taken of any specific activity at any point of time.
27. The contractor has to make the payment to the workers engaged (if any) for the work as per the minimum wages specified by the State Govt. / Central Govt. for the Category of the worker. The wages payment shall be made by the contractor to the workers through account payee cheques / RTGS.
28. Before quoting the rates, the bidders must visit the ESIC Hospital at Baddi (H.P) and must inspect all the installations & services. The contractor has to take up the work / installations/ fittings, fixtures/ services on “As is where as basis” and has to provide the services / maintain all the services & the installations fully functional all the times.

## **Additional Conditions**

### **1.0 General**

This specification covers manufacture, testing as may be necessary before dispatch, delivery at site, all preparatory work etc. as required for smooth functioning of the system.

#### **Location:**

Work shall be carried out at ESIC Hospital Baddi (HP).

The tenderer should in his own interest visit the site and get familiarize with the site conditions before tendering.

No T&P shall be issued by the Department and nothing extra shall be paid on account of this.

### **2.1 Type of contract**

The work to be awarded under this tender shall be treated as indivisible works contract.

2.2.4 The tenderers are advised not to deviate from the technical specifications/items, commercial terms and conditions of NIT like terms of payment, guarantee, arbitration Clause, escalation etc.

### **3.0 Terms of payment**

3.1 Payments shall be made on Monthly basis.

### **4.0 Rates**

The rates quoted by the tenderer, shall be firm and inclusive of all taxes including all charges of repairing, maintenance & material cost as per scope of work ,overhead charges, general liabilities/obligations and clearance from Local Bodies. Nothing shall be paid extra on account of any type of taxes.

The department will not issue Octroi exemption certificate.

The contractor has to carry out maintenance as per manufacturer's standards of various equipment's/accessories for a period of 24 months . Nothing extra shall be paid on this account.

### **5.0 Completeness of Tender**

All sundry equipment, fittings, unit assemblies, accessories, hardware items, foundation bolts, termination lugs for electrical connections and all other items which are useful and necessary for efficient assembly and installation of equipment and components of the work shall be deemed to have been included in the tender irrespective of the face whether such items are specifically mentioned in the tender documents or not.

### **6.0 Storage and Custody of Materials**

No storage accommodation shall be provided by the department. Watch and ward of the stores and their safe custody shall be the responsibility of the contractor till the final taking over of the project by the department.

### **7.0 Care of the Building**

Care shall be taken by the contractor while handling and installing the various equipment's and components of the work to avoid damage to the building. He shall be responsible for repairing all damages and restoring the same to their original finish at his cost. He shall also remove at his cost all unwanted and waste materials arising out of the installation from the site of work.

### **8.0 Guarantee**

All Parts replaced shall be guaranteed for a period of 24 months, from the date of replacement.

The tender shall guarantee among other things, the following: -

- a) Quality, strength and performance of the materials used as per manufacturers standards.
- b) Safe mechanical and electrical stress on all parts under all specified conditions of operation.

### **9.0 Power Supply**

Electric supply (Three Phase/Single Phase) as required Will be Provided by the department to carry out the work free of cost.

#### **10.0 Water Supply**

Water supply in Case required will be provided by the department free of cost.

#### **11.0 Acceptable Makes of Various Equipment's**

The acceptable makes of various equipment's/components/accessories have been indicated in " List of equipment" & the other consumable materials shall be as per the approval of incharge. The tenderer shall work out the cost of the offer on this basis.

**12.0** The successful tenderer should furnish well in advance three copies of detailed instructions and manuals of manufacturers for all items of equipment's regarding installation, adjustments operation and maintenance including preventive maintenance & trouble shooting together with all the relevant data sheets, spare parts catalogue etc all in triplicate.

#### **13.0 Extent of work**

The work shall comprise of entire labour including all materials necessary to make a complete installation and such tests and adjustments and commissioning, as may be required by the department. The term complete installation shall not only mean major items of various systems covered by specifications but all incidental sundry components necessary for complete execution and satisfactory performance of installation with all layout charts whether or not those have been mentioned in details in the tender documents in connection with this contract as this is a turnkey job.

In addition to supply, installation, testing and commissioning of complete installation,, following works shall be deemed to be included within the scope of work to be executed by the tenderer as this is a turnkey job :

- a) Minor building works necessary for installation of equipment's, foundation, making of opening in walls or in floors and restoring them to their original condition / finish and necessary grouting etc as required.
- b) All supports for cables and MS channels for erection of panels &etc as are necessary.
- e) Arrangement of electric supply (Single / Three phase) and water supply for execution and successful commissioning of the system.
- f) Small wiring, inter-connection etc inclusive of all materials and accessories, necessary to comply with the regulations as well as proper and trouble free operation of the equipment.
- g) Closing of the cable entry points in sub-station against seepage of water, rodents etc.
- h) Tools and tackles required for handling and installation.
- i) Necessary testing equipment's for commissioning.
- j) Watch and Ward of materials and/or installation and equipment's till their handling over to the

department.

- k) All minor building works, such as equipment's foundation if required cutting and making good holes, grouting of channels belts as required. Cutting and making good damages etc.
- l) Provision of supports/clamps for equipment's, cables etc wherever required.

### **Works to be done by the Department**

Unless otherwise mentioned in the tender specifications the following works shall be carried out by the department.

- i) To make the site available for the work. The contractor should select such equipment for installation as can be properly installed in the spaces shown in specification drawings. While no guarantee can be given minor modification required by the contractor if mentioned in the tender or intimated immediately after the receipt of tender shall be carried out if structurally possible.
- ii) Provision of storage space at site during the contract period free of cost.

Exclusion and work to be done by other agencies:

The following shall be excluded from the scope of the work:

- a) Major dismantling of any existing building work.

### **14.0 Inspection and Testing**

All major equipment's/Accessories required for replacement of any work shall be offered for initial inspection at manufacturer's works. The contractor will intimate the date of testing of equipment's at the manufacturer's works before dispatch. The successful tenderer shall give advance notice of minimum two weeks regarding the dates proposed for such tests to the department's representative to facilitate his presence during testing. The Engineer-in-charge may witness such testing. The cost of the Engineer's visit to the factory will be borne by the department. Equipment's will be inspected at the manufacturer/authorized dealers premises, before dispatch to the site by the contractor if so desired by the Engineer-in-charge.

Copies of all documents of routine and type test certificates of the equipment, / cable carried out at the manufacturers premises shall be furnished to the Engineer-in-charge and consignee.

After completion of the work in all respects the contractor shall offer the installation for testing and operation.

### **15.0 Compliance with Regulations and Indian Standards**

All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian standards related to the works covered by this specification. In particular, the equipment and installation will comply with the following:

- i) Factories Act
- ii) Workmen's compensation Act

- iii) Statutory norms prescribed by local bodies,

Nothing in this specification shall be construed to relieve the successful tenderer of his responsibility for the design, manufacture and installation of the equipment with all accessories in accordance with currently applicable statutory regulations and safety codes.

Successful tenderer shall arrange for compliance with statutory provisions of safety regulations and departmental requirements of safety codes in respect of labour employed on the work by the tenderer. The department will be at liberty to make arrangement for the safety requirements at the cost of tenderer and recover the cost thereof from him.

#### **16.0 Indemnity**

The successful tenderer shall at all times indemnify the department, consequent on this works contract. The successful tenderer shall be liable, in accordance with the Indian Law and Regulations for any accident occurring due to any cause and the contractor shall be responsible for any accident or damage incurred or claims arising there from during the period of erection, construction and putting into operation the equipment's and ancillary equipment under the supervision of the successful tenderer in so far as the latter is responsible. The successful tenderer shall also provide all insurance including their party insurance as may be necessary to cover the risk. No extra payment would be made to the successful tenderer on account of the above.

#### **17.0 Erection Tools**

No tools and tackles either for unloading or for shifting the equipment's for erection purposes would be made available by the department. The successful tenderer shall make his own arrangement for all these facilities.

#### **18.0 Cooperation with other agencies**

The successful tenderer shall co-ordinate with other contractors and agencies engaged in the construction of buildings, if any, and exchange freely all technical information so as to make the execution of this work/contract smooth. No remuneration should be claimed from the department for such technical cooperation. If any unreasonable hindrance is caused to other agencies and any completed portion of the work has to be dismantled and re-done for want of cooperation and coordination by the tenderer during the course of work, such expenditure incurred will be recovered from the successful tenderer if the restoration work to the original condition or specification of the dismantled portion of the work was not undertaken by the tenderer himself.

- 19.0** The work will be carried out with least disturbance during shifting & shut down taken in consultation with the client department.

#### **20.0 Verification of correctness of equipment at Destination**

The contractor shall have to produce all the relevant records to certify that the genuine equipment's from the manufacturers has been supplied and erected.

#### **21.0 Painting**

This shall include cost of painting of the entire installation. The major equipment's, LT panel etc. shall be factory final finish painted. The agency shall be required to do only touching to the damages caused to the painting during transportation, handling & installation at site, if there is no major damage to the painting.



## **22.0 Maintenance**

Sufficient trained and experienced staff shall be made available to meet any exigency of work during the contract period. The maintenance, routine as well as preventive, for 24 months from the date of taking over, the installation as per manufacturer's recommendation shall be carried out on monthly basis.

### **Interpreting specifications**

In interpreting the specifications, the following order of decreasing importance shall be followed in case of contradictions:

- a) Schedule of quantities
- b) Technical specifications
- c) Drawing (if any)
- d) General specifications
- e) Relevant BIS or other international code in case BIS code is not available.



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कर्मचारी राज्य बीमा निगम आदर्श अस्पताल, बदी

**EMPLOYEES` STATE INSURANCE CORPORATION MODEL HOSPITAL, BADDI**

श्रम एवं रोजगार मंत्रालय, भारत सरकार/ Ministry of Labour & Employment, Govt. of India

गांव - काठा, बदी, जिला - सोलन (हिमाचल प्रदेश)/ Village - Katha, Baddi, Dist - Solan (H.P) 173205

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ANNEXURE -V

**Name of Work :- Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's / Accessories & other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP)**

**Scope of Work :-**

**The scope of works, for monthly charges, is providing/Repair/replacement of following parts as and when required :**

1. Repair/replacement of Parts of **TSSU equipment's/accessories/machines i.e.** (Sterilizer S.S. work table, S. S. sliding door, S.S. packing & control table, S.S. work table with two sink, washer disinfector, ultrasonic cleaner, Drying Cabinet with single door, Hot & cold water sterilizer, S. S. work table with under shelf, S.S. racks), & other Misc items required to make functional the systems.
2. Repair/replacement of parts of **CSSD equipment's/accessories/machines i.e.** (Sterilizer , S.S. Carriage ,S.S. trolley, S.S. Control and Packing table, S.S. Work Table, S.S. Sliding door, S.S. work with two sink, washer disinfector, ultrasonic cleaner, Drying Cabinet with single door, gauze cutting machine, single distilled water still, S.S. storage tank, S.S. racks , ,S.S. trolley & spray gun rinser) & other Misc items required to make functional the systems.
3. Servicing of All Accessories/Equipment's/Machines by the Manufacturer/ authorized firms by manufacturer including all spares, oil, lubricants & other items required for servicing & as per recommendation of Manufacturers.
4. Parts of any Accessories/Equipment's/Machines.

**Payable to the contractor as per actual.**

1. Consumable items like UPS batteries, theft of any equipment, damage to equipment by Client, Replacement of accessories/Equipment's/Machines due to expiry of life etc. shall be to the department. The Cost of replacing these parts will be paid extra at actual at current market rates by the department. No labour charges will be paid Extra for Replacement of parts.

**LIST OF MAJOR EQUIPMENTS/ACCESSORIES/MACHINES INSTALLED AT PROJECT FOR REPAIR & MAINTENANCE.**

<b>Sr.No.</b>	<b>Specification</b>	<b>Make</b>	<b>Qty.</b>
	<b>TSSU</b>		
1	High Speed High pressure Horizontal cylindrical sterilizer Model:	NATSTEEL	2
2	Stainless steel work table with undershelf, overall size	--Do--	2
3	S.S. vertical Sliding door	--Do--	1
4	S.S. Control & Packing Table with drawer , Overall Size 2000 mmL X 1400mmW	--Do--	1
5	Stainless steel work table with two sink , overall	--Do--	1
6	Washer disinfecter, Capacity 275 Ltrs.	--Do--	1
7	Ultrasonic Cleaner, Capacity30 Ltrs.	--Do--	1
8	Drying Cabinet with Single Door, ChamberVolume 275 Ltrs.	--Do--	1
9	Hot & Cold Water Steriliser Model:10WSP/E	--Do--	1
10	Stainless Steel work Table with Undershelf, Overall	--Do--	1
11	Stainless Steel Racks with 5 Shelves, Size 1830X535X1830mm	--Do--	6
	<b>CSSD</b>		
1	Horizontal Rectangular High pressure high vacuum double door sterilizer Model: 24SR/E/DD/HPHV/Auto	--Do--	2
1a	S. S. Carriage suitable for approval model	--Do--	2
1b	S. S. 304 Trolley Suitable for above model	--Do--	4
2	Stainless steel Control and Packing Table, overall size:2000X1400	--Do--	1
3	S.S. Work Table with undershelf , Size 1500X610X890 mm	--Do--	2
4	S.S. Vertical Sliding Door	--Do--	1
5	S.S. work table with two sink size: 2400X650X900mm	--Do--	1
6	Washer disinfecter , capacity 275 Ltrs.	--Do--	1
7	Ultrasonic Cleaner, Capacity 30 Ltrs.	--Do--	1
8	Drying Cabinet with single door, Chamber Volume 275 Ltrs.	--Do--	1
9	Gauze cutting machine with SS table	--Do--	1
10	Single distilled water still, Model 20SD/E	--Do--	1
11	S. S. Storage Tank, Cap. 120 Ltrs.	--Do--	1
12	Stainless steel Racks with 5 Shelves, Size1830X535X1830mm	--Do--	6
13	S.S. Table Trolley with 2 Shelves	--Do--	2
14	Spray Gun Rinser with attachment and SS table with sink	--Do--	1



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कर्मचारी राज्य बीमा निगम आदर्श अस्पताल, बद्दी

**EMPLOYEES` STATE INSURANCE CORPORATION MODEL HOSPITAL, BADDI**

श्रम एवं रोजगार मंत्रालय, भारत सरकार / Ministry of Labour &amp; Employment, Govt. of India

गांव - काठा, बद्दी, जिला - सोलन (हिमाचल प्रदेश) / Village - Katha, Baddi, Dist - Solan (H.P) 173205

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**TECHNICAL BID  
PROFILE OF THE BIDDER**

Sl. No.	Description	
1	Name of Tendering Company/Firm	
2	Name of owner/Partners/Directors	
3	Full Particulars of Office/Shop	
4	Address	
5	Telephone No./Fax Email Address	
6	I. Full Particulars of the Bankers of Company/Firm, with full Address/Tel. No. I. Name of the Bank II. A/C No. III. Branch IV. IFSC Code V. Telephone No. VI. Email Address	
7.	PAN/GIR No.	
8.	GST Registration No.	
9	Weather covered in ESI act If so enclose document and number	
10	Weather covered in PF act If so enclose document and number	

Note: A cancelled cheque has to be attached with tender documents for the purpose of refund of EMD in case of non successful bid

Date:

Signature of owner/Managing  
Partner/Director

Place:

Name:  
Seal:



कर्मचारी राज्य बीमा निगम  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
(Ministry of Labour & Employment, Govt. of India)

कर्मचारी राज्य बीमा निगम आदर्श अस्पताल बददी  
**EMPLOYEES' STATE INSURANCE CORPORATION MODEL HOSPITAL BADDI**

गांव - काठा / Village - Katha  
जिला - सोलन (हिमाचल प्रदेश)-173205 / Dist - Solan (H.P)-173205

**TENDER FOR :- Repair - Repair & Comprehensive Maintenance of CSSD & TSSU Equipment's/Accessories & other Allied Misc Installations 100 Bedded ESIC Hospital at Baddi (HP)**

# FINANCIAL BID

ANNEXURE VII

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कर्मचारी राज्य बीमा निगम आदर्श अस्पताल, बदी  
**EMPLOYEES` STATE INSURANCE CORPORATION MODEL HOSPITAL, BADDI**  
श्रम एवं रोजगार मंत्रालय, भारत सरकार/ Ministry of Labour & Employment, Govt. of India  
गांव - काठा, बदी, जिला - सोलन (हिमाचल प्रदेश)/ Village - Katha, Baddi, Dist - Solan (H.P) 173205  
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**BILL OF QUANTITY**

S.No	Description of Item	Qty	Rate Unit	Amount (Rs.) for 12 Months
1	<b>Repair &amp; Comprehensive Maintenance of CSSD &amp; TSSU Equipment's/Accessories &amp; other Allied Misc Installations in 100 Bedded ESIC Hospital at Baddi (HP).</b>	12 Months	Per Month	
			Total Rs.	

**Note :-** 1) The rates quoted by the bidders are inclusive of all the taxes including service tax as applicable.  
Nothing extra shall be paid to the contractor on account of taxes extra.

