



चिंता से मुक्ति

कर्मचारी राज्य बीमा निगम मॉडल अस्पताल

E.S.I CORPORATION MODEL HOSPITAL

इंडस्ट्रियल एरिया, फेज-II राम दरबार, चंडीगढ़-160002

INDUSTRIAL AREA, PHASE-II, RAMDARBAR, CHANDIGARH-160002

(ISO 9001:2015 CERTIFIED आई.एस.ओ. 9001:2015 प्रमाणित)



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E-Tender No- 172/U-16/30/1/17AMC Tender/ESIH CHD

date- 07/02/19

To,

M/s _____

Subject: E-Tender for AMC of Medical Equipments installed in various departments of ESIC Model Hospital, Chandigarh.

Sir,

Medical Superintendent, ESIC Model Hospital, Chandigarh, invites e-tender under two bid system through e- procurement solution for **"AMC of Medical Equipments"** installed in various departments of ESIC **Model Hospital, Chandigarh. -from firms based /located in Tricity (Chandigarh/Panchkula/Mohali) and nearby cities of Ambala, Ludhiana, Baddi, adjacent regions of National Capital Territory of Delhi, Gurugram, Faridabad.**

The tender will be valid for two years extendable up to one additional year, after assessment of performance and with mutual consent of both the parties. The conditions of contract which will govern the contract are contained in the tender form.

E-tender schedule

Sr. no.	Description	Schedule
1	Date of online availability of E- Tender document.	07/02/2019
2.	Last date and time for submission of completed Tender forms for both on- line and off- line mode.	Up to 1:00 p.m. on 28/02/2019
3.	Date and Time for Opening of online E-Tender and Tender box.	28/02/2019 at 3:00 PM at ESIC Model Hospital Industrial Area Phase - II, Ramdarbar, Chandigarh.

*Pre Bid meeting will be held on 14/02/2019 at 11:00 AM

Validity of Notice inviting Tender (NIT) = 90 days from date of publishing of NIT.

Note: - In case the date of opening is declared a holiday, then tenders shall be opened on the next working day at the same time & same venue.

Tender document is available online from 07/02/2019 at www.esic.nic.in, <https://esictenders.eproc.in>. & <https://eprocure.gov.in>..

Bidders have to deposit the EMD (as given in Annexure -I) as per details mentioned below in the form of Demand Draft/Pay Order in favor of ESIC Fund Account No.-1, ESIC Model Hospital, Chandigarh, along with pre-receipt of EMD and bank details to facilitate timely return of EMD of unsuccessful bidders.

The interested bidders should upload duly signed technical & financial bids in chronological order with scanned copies of all relevant certificates, documents etc., on the e-tender portal <https://esictenders.eproc.in> latest by 28/02/2019 up to 1:00pm.

In addition to online submission of e-tender, bidders are also required to submit hard copy of the following documents:-

1. Earnest Money Deposit (EMD) in the form of Demand Draft/ Pay Order in favor of ESIC Fund Account No.1, payable at Chandigarh (as per ANNEXURE-I).or valid MSME Registration Certificate (for EMD exemption)
2. Undertaking as per annexure II.
3. Authorization letter as per clause 2(B) of general terms and conditions.

All the above should be submitted in a sealed envelope, duly super-scribed "Tender for AMC of Medical Equipments installed in various departments of ESIC Model Hospital, Chandigarh".

E TENDER ID No

A Sealed envelope should be dropped in the tender box kept in Administrative Block at ESIC Model Hospital, Chandigarh on or before closing date & time i.e. 28/02/2019 up to 1:00pm. Tenders received after the specified date & time shall be summarily rejected.

- Proof of postage/courier will not be considered as a claim for timely submission of tender.
- The technical bids will be opened online on 28/02/2019 at 3:00pm.
- Tender box will also be opened on 28/02/2019 at 3:00pm.
- Bidders or their authorized representative (with authority letter) can attend the bid opening. In case 28/02/2019 is declared a holiday, bids will be opened on next working day at the same time & venue.
- **Bid without Demand Draft/Pay Order of EMD/valid MSME certificate will be summarily rejected.**
- Final evaluation and finalization of the tender will be based solely on e-bid submitted by tenderer. It will be the sole responsibility of tenderer to scan and upload clear and legible documents for assessment failing which tender will be liable for rejection.
- Any corrigendum to this tender will be notified through the aforesaid website only.
- Medical Superintendent reserves the right to accept any tender in full or in part, to reject any or all tenders at any time without assigning any reason thereof.

(Medical Superintendent)

Important Instructions for Bidders regarding Online Payment

All bidders/contractors are required to procure Class-III B Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tenders.

Bidders should get Registered at <https://esictenders.eproc.in>.

Bidders should add the below mentioned sites under Internet Explorer ◊ Tools ◊ Internet Options ◊ Security ◊ Trusted Sites ◊ Sites of Internet Explorer :

<https://esictenders.eproc.in>

<https://www.tpsl-india.in>

<https://www4.ipg-online.com>

Also, Bidders need to select “Use TLS 1.1 and Use TLS 1.2” under Internet Explorer ◊Tools ◊Internet Options ◊Advanced Tab ◊ Security.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/-(non-refundable) in favor of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net Banking for participating in the Tender

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>



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TENDER FORM

E-tender under two bid systems through e-Tender solution is invited by Medical Superintendent, ESIC Model Hospital, Chandigarh "**For AMC of Medical Equipments installed in various departments of ESIC MH, Chandigarh**".

The tender will be valid for two years extendable further for one more year depending upon the performance & mutual consent of both the parties.

Earnest Money Deposit: - As per Annexure - I.

Validity of tender: - 90 days from date of Publishing of notice inviting tender (NIT)

The bidders are required to submit online Technical bid and Financial Bid. In addition to online submission of Technical Bid and Financial Bid, the Bidders are also required to submit sealed envelope super-scribed "e-Tender **For AMC of Medical Equipments installed in various departments of ESIC Model Hospital, Chandigarh**" along with Name and Address of Bidder containing the hardcopy of the following documents:-

1. Containing Earnest Money Deposit (EMD) in the form of Demand Draft/ Pay Order in favor of ESIC Fund Account No.1, payable at Chandigarh (As per Annexure I) or valid MSME Registration certificate (for EMD Exemption)
2. Undertaking as per annexure II.
3. Authorization letter as per clause 2(B) of general terms and conditions.

All the above three should be submitted in a sealed envelope, duly super-scribed "**e-Tender For AMC of Medical Equipments installed in various departments of ESIC Model Hospital, Chandigarh**" E Tender ID No.....and dropped in the Tender Box kept in Administrative block of ESIC Model Hospital, Chandigarh on or before closing date and time i.e. 28/02/2019 up to 1.00PM.

- Non submission of hard copy will lead to rejection of the tender application.
- All pages of hard copy should be numbered in the sequence mentioned as per document list. Only required copies as per document checklist should be enclosed.

Remark: - Bidder has to deposit the Earnest Money Deposit (EMD) for each category of items separately in the form of Demand Draft i.e. Rs10, 000/- (Rupees ten thousand only) for items of Group A & Rs5, 000/- (Rupees five thousand only) for items of Group B.



TECHNICAL BID (ONLINE)

Compulsory scanned copies of following documents are to be uploaded. All the documents should be signed and stamped by the tenderer & uploaded in chronological order.

A. CHECK LIST OF DOCUMENTS.

S.No.	Particulars	Page No.
1.	<p>DETAILS OF TENDERER</p> <p>A-Name of Agency/Company-</p> <p>B-Name of authorized person for bidding with contact no-</p> <p>C-Office Address-</p> <p>D-Telephone No/Mobile No-</p> <p>E-Fax No-</p> <p>F-e-Mail Address-</p> <p>G- Proof of business/Shop (shop & Establishment act registration certificate) in Tricity/or nearby cities of Ambala, Ludhiana, Baddi, adjacent regions of National Capital Territory of Delhi, Gurugram, Faridabad.</p> <p>Registration Details</p> <p>A- PAN of Company/Agency</p> <p>B- Self attested photocopy of latest and valid GST registration certificate/GST receipt.</p> <p>C - Copy of experience certificate of minimum 1 year as on 30-09-2018/ work order for providing repair and maintenance of one Government/Private Hospital/ Institution.</p> <p>D -Letter mentioning the person deputed or representative authorized on behalf of company stating name, address and designation, issued by competent authority.</p> <p>E –Authorization letter/document as per clause2(B) of general terms and conditions</p> <p>Any change in above must be promptly communicated.</p>	

2.	EMD Details(As Per Annexure -I) a. Amount b. DD/PAY ORDER No. & Date c. Drawn on Bank Or valid MSME Certificate for EMD exemption	
3.	<ul style="list-style-type: none"> • Certified balance sheet for financial year 2016-2017 and 2017-2018 • I.T. returns for FY 2016-17 and 2017-2018. <p>Annual turnover of the bidder should not be less than Rupees 1 lacs.</p>	
4.	Affidavit/undertaking as per Annexure-II	
5.	Bank Details for ECS payments.	
6.	Signed and stamped copy of tender document to be uploaded on website Blank tender document to be uploaded. No rates should be mentioned in the document to be uploaded.	

B). GENERAL TERMS & CONDITIONS:

1. Preparation of e-tender :-

The entire tender form should be retained and no page should be detached.

Validity of the tender is for 90 days from date of notice inviting tender.

2. Signing of e-tender :-

(A) The tender is liable to be summarily rejected in case of incomplete information /non submission of relevant documents asked for in the schedule to the tender.

(B) Individual signing the tender or other documents concerned with the contract, must specify whether he is signing as

- i. A sole proprietor of the firm, or constituted attorney of such proprietor.
- ii. A Partner of the firm if it be a partnership in which case he must have authority to refer disputes to arbitration disperses.
- iii. Constituted attorney of the firm, if it is a company.

Note:-

- a) In case of B (ii) a copy of the partnership agreement or General Power of Attorney, in either cases attested by a Notary Public should be furnished. An affidavit on stamped paper of all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished.
- b) In the case of partnership firms, where no authority to refer disputes concerning the business or the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm.
- c) A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to be considered that he has authority to sign and if on enquiry it appears that the person so signing has no authority to do so, the purchaser without prejudice to other civil and criminal remedies, will cancel the contract and hold the signatory responsible for all costs and damages.

2 (A) Family Members of officers /officials working in ESIC cannot take part in this tender enquiry. This will also apply to officer/official who has resigned/retired in any form from the services of ESI Corporation within 01(one) year of date of opening of tender.

(B) Signed & Stamped copy of tender document to be uploaded. In case rates are mentioned in the uploaded document, tender will be summarily rejected.

D) - GENERAL INSTRUCTIONS TO THE BIDDERS:

Eligible and willing agencies may visit the hospital between 10.00 AM to 3.00 PM on any working day — with the permission of MS and with the help of Medical Store to inspect the equipments before quoting in the tender. Submission of the e-tender in itself would be a presumption that the equipments were inspected and the bidders have understood and accepted all the terms and conditions.

1. Earnest Money is to be deposited along with the tender as per **Annexure-I** through D.D payable in favor of "ESI fund Account No.1, payable at Chandigarh". Or valid MSME certificate is to be submitted. Tenders without EMD or valid MSME certificate will be summarily rejected.
2. Bids received late after 1.00 pm, will not be considered and hospital will not be responsible for any delay. All the bids received will be opened on the opening date at **2.00 p.m.** Bidders or their authorized representative may be present if they wish to attend tender bid opening. In case tender opening date is declared a holiday, bids will be opened on the next working day at the same time & venue.
3. The Earnest Money Deposit will be refunded to the unsuccessful bidders only after finalization of the tender without accrual of any interest. In case of the successful bidder, EMD will be adjusted towards the Performance Security deposit.
4. Each page of the bids and documents uploaded should be numbered, signed and stamped by the authorized signatory. Processing shall only be done through e-tender.
5. The bidder shall quote for the equipments in e-Financial Bid for which he is ready to accept the AMC. AMC quoted for each equipment will be assessed separately to get L-1. For all equipments in Annexure—I, quarterly preventive service has to be provided.
6. **Bidders are free to quote for one or more category of equipments but separate demand draft towards EMD for each category of equipments/ valid MSME certificate should be enclosed, failing which the quotation for that category of equipments will be treated as unresponsive and summarily rejected.**
7. The bidders, whose Technical Bids are accepted will be informed about the date and time of opening of Financial Bids.
8. EMD will be forfeited if
 - a) Bidder withdraws bid during period of bid validity.
 - b) In case of a successful bidder if the bidder fails to furnish performance security.
 - c) If at any stage, any information given by bidder is found to be false.
9. The successful tenderer will have to deposit the **Performance Security Deposit** in the form of Demand Draft of scheduled bank, in favor of "ESI Fund A/c No. 1" payable at Chandigarh, failing which the contract will be cancelled and EMD will be forfeited. EMD

of successful tenderer will be adjusted toward performance security deposit. Performance security deposit for Group A is Rs30, 000(Rupees Thirty thousand only) & group B is Rs 10,000(Rupees Ten thousand only).

10. The Performance Security Deposit will be returned only after 60 days of satisfactory completion of contract period, without any interest, as per procedure.
11. The successful tenderer must submit the acceptance letter to Medical Superintendent, ESIC Model Hospital, Chandigarh, subsequent to which the contract will be executed through an agreement on Rs. 100 /- **Non Judicial Stamp Paper**. Stamp value will be paid by the bidder.
12. Medical Superintendent reserves the right to accept or reject any tender without assigning any reason thereof.

C). Specific Instructions.

1. The agency has to take full responsibility to maintain all equipments in working condition for which the AMC services have been accepted.
2. Repair should be done as per standard accepted guidelines for equipment repair and the spares; accessories replaced should be of standard quality. The spares supplied must be compatible with equipment, as per norms and according to specifications provided by the manufacturer company.
3. AMC holder can take precautionary measures for assigned equipment in order to maintain the integrity of components of equipment.
4. The bidder shall have to provide four regular preventive maintenance services in a year, i.e. at least one PMS in each quarter, besides attending breakdown calls as and when required to ensure working of equipments and smooth functioning of hospital services.
5. Each and every complaint /call should be attended within 48 hours, failing which:
 - a) Outside firms/companies can be approached to repair the machines/equipments at the risk and cost of the firm. Also in addition, in case any equipment witnesses break-down for more than 72 hours for non submission of estimated cost of repair, if any, a penalty of 5% of the total cost of the AMC of the equipment per week (up to maximum of 10%) may be levied till it is repaired and final acceptance certificate is issued by the department concerned.

b) In case, the penalty due to delayed repair of machine approaches the value of performance security, the contract will be terminated and no further payment will be made to contractor.

c) In case the penalty reaches 10% of total cost of AMC on two (02) occasions in a year, the remaining performance security will be forfeited and contract will be terminated without any further payments.

Repair should be done in the hospital premises, as far as possible. If it is necessary to take the equipments/parts to the work-shop, proper written permission and gate pass should be obtained from Competent Authority.

6. After the repair work, satisfactory working certificate for the equipment is to be obtained from the Unit In -Charge and Nursing Staff of department before bill claim is submitted. No labour charges are to be claimed during AMC contract period.

7. Repairs to be undertaken should be within specified configuration and maintaining the integration on internal circuit of equipment, any deviation on configuration/ specification the repair will not be acceptable.

8. Any spare parts to be replaced will be verified by the user department before and after repair. The signature of unit In-Charge and Nursing Staff of department on the service report will be considered as a proof of same.

9. Payment will be made on half yearly basis, after submission of bills in triplicate along with satisfactory service report in triplicate duly verified by the unit I/C of user unit. Payment will be made through ECS.

10. The contract will be valid for only **Two year (02)** from date of award which can be extended by competent authority for another one (01) year on same terms and conditions on mutual consent and satisfactory performance. Subletting of the contract by the bidder is not permissible at any time of contract period.

ANNEXURE-I

Quantity mentioned in Group A & B is table to change Exact quantity will be intimated at time of award of contract.

Group A					<u>EARNEST MONEY DEPOSIT</u>
Sr No.	Name of Equipment	Make & Manufacturer	Quantity	Department where installed	<u>Rs- 10,000/-</u>
1	Automatic Steam Sterilizer	Yorco Scientific Sterimate	1	CSSD	
2	Hot and Cold water Sterilizer	Medicare Equipment Co.	1	Operation Theatre	
3	Infusion pump	SSMED	04	Female -Ward, Operation Theatre, Casualty	
4	Nebulizer Machine	OMRON	03	OPD, Paeds. Ward, Male Ward	
5	Oxygen Concentrator	Moditech international	1	Female ward	
6	Intensive Phototherapy stand type without basement trolley	IREX	1	Nursery	
7	Resuscitation Warmer with CPPA with IPPR	Medi Trin	1	Nursery	
8	Neonatel Resuscitation Radiant Warmer	S. S Techno Med Pvt. Ltd. Meditrin	1	Operation Theatre	
9	Defibrillator	Physio-Control LifePak GP BP1 DF 2509R	1	Casualty	
10	BPL Multi Para Monitor	BPL Ultima	2	Operation Theatre	
11	Transport Ventilator	ELISEE 150 (RESMED)	1	Main OT	
12	Boyle' s Apparatus with circle absorber with ventilator	Datex Ohmeda	1	Casualty	
13	Boyle' s Apparatus with circle absorber	Datex Ohmeda	1	Main OT.	
14	Cystoscope	Karl Storz	1	Operation Theatre	

15	Gynae Laparoscope	Karl Storz Germany	1	Operation Theatre
16	ENT Telescope	L&T Germany	1	Operation Theatre
17	Oxygen Concentrator	Moditech International	1	Female-Ward
18	Surgical Diathermy	Eclipse Force 350 Zeron Zeus 400P	1 1	Main OT.
19	IRC Machine	Lurmatex	1	Minor OT
20	Autorefractor	Appaswamy Associates	1	OPD
21	A-Scan	Appaswamy Associates	1	OPD
22	Computerized Traction Unit	India Medico Instruments Tm -300	1	Physiotherapy
23	Harmonic Scalpel	EthiCon Endosurgery USA	1	Operation Theatre



Group B					
Sr No.	Name of Equipment	Make & Manufacturer	Quantity	Department where installed	EARNEST MONEY DEPOSIT
1	ECG Machine	SSMED	04	Female- Ward, Casualty, Male - Ward; ECG Room	<u>Rs- 5,000/-</u>
2	Ultrasonic cleaner	Yorco sales Pvt.Ltd.	1	Operation theater	
3	Autoclave	Sonar Narang Scientific	1	Laboratory	
4	Distilled Water Plant	Steri (Yorco)	1	Laboratory	
5	Nebulizer Machine	AccuraAspirator	01	Female-Ward Nursery , Male Ward, FemaleWard	
		Philips	03		
		Emed	01	Nursery	
6	Medicaid Phototherapy Unit	Medi Caid Phototherapy unit Z2	1	Nursery	
7	Doppler FHR	Fetal Doppler CE0123	1	Labour Room	
8	Pulse Oximeter	Riroma OH10	1	Main OT.	
9	Headlight complete with Halogen Fiber	Venus Medsys	1	Operation Theatre	
10	Suction Machine	Prime Surgical	02	Female Ward, Minor OT	
		Portable Phlegm	01	Nursery	
		Accura Modal MS Rhino	04	Casualty, LabourRoom, Main OT	
		Accura Aspirator	01	Male ward	
		Shiva	01	Labor room	
11	Cryo -Therapy Unit	Basco India	1	Operation Theatre	

12	Fumigation Machine	Radiant Enterprise	2	Main OT & Labour Room
	Aerosol Fumigator	Micromist	1	Minor OT.
13	Intelligent Tourniquet	MDE	1	Main OT.
	Diamond Tourniquet	Diamond	1	
14	Mobile OT Light	Hospitech.	1	Minor OT
		Philips	2	Labour Room
		Arko	1	Main OT Labour Room
15	Photo Colorimeter	Century	1	Laboratory
16	Centrifuge VDRL Rotator	Remi	4	Laboratory, Female ward
		Remi	1	Laboratory
17	Microscope	Olympus	5	Laboratory, Female ward
18	Incubator with digital display system	Seven star	1	Female ward
19	Paraffin Wax Bath	Indian Halosurge Pvt. Ltd.	1	Physiotherapy
20	Continuous Passive Movement Unit	Red Tech Instruments	1	Physiotherapy
21	T.N Stimulator	Indian Halosurge Pvt.Ltd.	1	Physiotherapy
22	Apex Locator	Dentsply	1	Dental O. P. D.
23	Air rotor hand piece	Kavo	4	Dental O. P. D.
24	Endo dontic hand piece	Dentsply	2	Dental O. P. D.

ANNEXURE-II

Format of undertaking to be submitted along with tender for Annual Maintenance Contract for Medical equipments installed at ESICMH-CHD (To be submitted on a stamp paper of Rs 100/-)

UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract.
3. That I shall maintain the equipments and ensure timely visits to avoid any hardships.
4. That I shall keep the fact in mind that equipments are vital in a hospital and arrange for early repairs in the best interest of patient care.
5. That the spares supplied by me would be of the prescribed norms and according to specifications provided by the manufacturer company with best quality.
6. I undertake that each and every complaint /call will be attended within 24 hours, failing which other successful bidders/ firms / companies or outside companies/firms will be approached to repair the machines/ equipments and expenses will be borne by our company, at same time a penalty of 5 % of the total cost of the AMC of the equipment per week for the period, in the event of equipment remaining out of order be levied on us.
7. Should any delay occur on the part of making equipment functional, the hospital shall stand authorized to get the necessary repairs done from other sources and deduct the amount incurred on such repairs from our bills dues.
8. I/We/our firm is not blacklisted/debarred by any Government organization/ESIC, nor are any such proceedings going on against us/our firm.

The information /documents furnished along with the above application are true and authentic to the best of my knowledge and belief.

**Signature of Bidder
Name:**

Contact No:

Annexure – III**Financial Bid for Medical Equipments Listed in Annexure-I**

Name of Agency:

S. No.	Group	Name of Equipment	AMC Rate(In Words and Figures) in whole numbers only per annum
1.			
2.			
3.			

Signature of the Authorized Agent:

Name:

Seal of Agency:

- Rates should be quoted for each item separately & it should not be for all equipments as a whole on group wise basis.
- Rates quoted should be exclusive of GST/taxes, which will be paid extra, as applicable.
- Additional TDS on GST will be deducted as per GOI and ESIC HQ guidelines.
- L1 will be calculated individually for the lowest rate quoted for each of above.
- Rates quoted should be both in words and figures.
- In case of discrepancy in quoted amount, the amount quoted in words will be final.
- Government of India guide lines regarding MSME will be followed while processing the tender.



करावीनि.

ESITC