



**RE-E-TENDER DOCUMENT
OF
ESIC MODEL HOSPITAL & PGIMSR
BASAIDARAPUR, RING ROAD, NEW DELHI – 110015.
(www.esic.nic.in)**

FOR PURCHASE OF
MEDICAL JOURNALS AND PERIODICALS
FOR THE YEAR- 2018, 2019 & 2020

**ESIC MODEL HOSPITAL & PGIMSR
BASAIDARAPUR, RING ROAD, NEW DELHI-110015.
ISO 9001:2008 certified
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**EMPLOYEES' STATE INSURANCE CORPORATION
MODEL HOSPITAL & PGIMSR
BASAIDARAPUR, NEW DELHI-15**

RE-E- TENDER NOTICE

F.No.DM (H) A14/15/35/-2015 LIB JOURNALS

Dated: 20.12.2018

E- Tenders are invited on behalf of the **Medical Superintendent** for supply of Medical journals (Indian & Foreign) for the year 2018, 2019 & 2020 required for **ESIC Model Hospital & PGIMSR, Basaidarapur, Ring Road, New Delhi-15** from eligible publishers/ Distributors/ Sellers / at least three years experience of supplying Medical / Scientific/ Technical Journals (Indian & Foreign) to Medical College/ Educational Institution Libraries.

Last Date & Time for Receipt of Tender	21/01/2019 At 1: 00 P.M.
Date & Time of Opening of Tender	21/01/2019 At 2: 30 P.M.
Earnest Money Deposit	Rs.100000/-

1. Detailed information regarding application / tender forms, EMD details, specifications, terms and conditions can be downloaded from the web site www.esic.nic.in
2. The interested bidders shall submit their tender(s) only through online mode at the e-procurement portal <https://esictenders.eproc.in>.
3. **In addition to e-tender which has to be filed online , the bidders are also required to submit hard copy of Earnest Money Deposit (EMD), in the form of Demand draft/Banker's cheque in favour of ESIC FUND ACCOUNT NO 1, superscribed as "EMD AS PART OF RE- E-TENDER FOR THE SUPPLY OF MEDICAL JOURNALS LAST DATE : ...21/01/2019.....".** The hard copy should be dropped in the Tender Box kept in the committee room of M.S. Office New Administrative block ,ESIC Model Hospital, Basaidarapur.
4. For all practical purposes, the e-tender shall be considered for evaluation and the EMD received in Tender Box would be scrutinized.
5. Any corrigendum to this tender will be notified through the aforesaid website.
6. The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage. The bidder will not entitled for any compensation whatsoever in respect of such termination.
7. If the date of opening of tender happens to be a holiday, the tender will be opened on the next working day. Tender documents duly completed should be dropped on or before the date and time mentioned above , in the tender box kept at the Caretaker Cell **ESIC Model Hospital & PGIMSR, Basaidarapur, Ring Road, New Delhi-15**

-Sd-
Medical Superintendent

INSTRUCTIONS FOR E-TENDERING

- All Bidders are required to procure Class - III B Digital signature Certificate (DSC) with both DSC Component i.e. Signing & Encryption, to participate in the E- Tender
- Bidders should get registered at <https://esictenders.eproc.in>.
- Bidders should add the below mentioned sites under Internet Explorer →

Tools → Internet Option → Security → Trusted Sites → Sites of Internet Explorer:

<https://esictenders.eproc.in>
<https://www.tpsl-india.in>
<https://www4.ipg-online.com>

- Also, Bidders need to select “use TLS 1.1 and Use TLS 1.2” under

Internet Explorer → Tools → Internet Option → Advanced Tab → Security.

- Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non- refundable) in favour of M/s C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or NetBanking for participating in the Tender
- Bidders can contact Helpdesk at <https://esictenders.eproc.in/html/support.asp>

-Sd-
Medical Superintendent

E-TENDER FOR SUPPLY OF MEDICAL JOURNALS (INDIAN & FOREIGN)

- 1) **VALIDITY OF RATES QUOTED**
The rates quoted shall be valid for a period of 1 year from the date of opening of the tender.
- 2) **TENDERER'S ELIGIBILITY AND QUALIFICATION**
Online quotations are invited from eligible Publishers /Booksellers /Distributors/ having at least three years experience of supplying Medical/Scientific/Technical Journals (Indian & Foreign) to Medical College/ Educational Institutions libraries.
- 3) **EARNEST MONEY DEPOSIT**
Tenderer shall furnish, a Earnest Money deposit of **Rs. 100000/-** in the form of crossed Demand Draft in favour of, **ESIC FUND ACCOUNT NO 1**, Failure of the tenderer to furnish required earnest money deposit Will result in rejection of their tender.
The EMD of unsuccessful bidders will be returned as promptly as possible after the expiry of the period of tender validity without interest. Advance stamp receipt for refund of EMD should be enclosed with the tender documents.
- 4) **PRICE SCHEDULE AND PAYMENT TERMS**
 - a) Tenderers should quote rate of discount (in percentage) offered on publishers printed rate for journals in Annexure-III. **If quotation is not made for a particular item of journal the same should be filled up with the words "Not Quoted"**. The MS is not bound to accept the lowest bid or any tender and also reserves the right of rejecting all or any of the tender without assigning any reason. **Net Price (after discount) in the quotation should be made only in Indian Rupees.**
 - b) **The bank exchange rate (TT selling rate) on the date of purchase order for Medical Journals shall be used for conversion of foreign currencies for making payment and the same should be supported by a certificate issued by a scheduled commercial bank and countersigned by the supplier. All payments will be made in Indian Rupees Only.**
 - c) **100% advance payment can be made on production of bank guarantee valid for one year issued by a nationalized bank for an equivalent amount by the supplier issued in the name of 'The Medical Superintendent, ESIC Model Hospital & PGIMSR, Basaidarapur, New Delhi'.**
 - d) The supplier shall furnish performance security for an amount of Rs. 4,00,000 (Rs. Four Lakh) in the form of a bank guarantee within 30 days of placement of the supply order. The performance security will be discharged/ returned within 30 days of completion of the contract or extensions thereof. No interest is payable on the security deposit.
 - e) Subscriptions should be made under institutional category only, in the name of ESIC Hospital & PGIMSR, Basaidarapur, Delhi-15. Proof of remittance of institutional subscription to the publishers (both Indian & Foreign) duly authenticated by the publisher has to be produced to the MS, ESIC Model Hospital & PGIMSR, Basaidarapur, Delhi-15 within 30 days of making advance payment.
 - f) The tenderers should give an undertaking that the prices have been quoted correctly and in accordance with the latest publishers catalogue/invoice or importer/distributors invoice for institutional subscriptions.

5) TERMS OF DELIVERY:-

All the Journals should be delivered FOB (Free-on Board) cost at the Library of ESIC Model Hospital & PGIMS, Basaidarapur, Delhi-15. No Transportation or any other charges will be paid.

6) DELIVERY PERIOD:-

- a) Medical journals should be supplied/dispatched as soon as published or becomes available in the market but not later than 15 days after their availability in the market.
- b) The delivery shall be through Registered/speed Post/ Courier/in person on the risk and responsibility of the firm. No Postage, Insurance or any other charges whatsoever extra shall be paid.
- c) Only original Journals will be accepted and no duplicate/defective/photocopies of these shall be entertained. If any such instance comes to the notice, the same shall be returned on risk and cost of the firm and the supplier can be blacklisted for the same.
- d) The firm will supply
 - i. Original Electronic CD of Journals as received by them from Publishers free of cost.
 - ii. Subscriptions numbers for all the journals.
 - iii. User ID and password to access free online services against print journals.

7) PENALTY CLAUSE:-

- a) **For Delays:-** If the supplier fails to supply the journals as per purchase order within the time period specified in the contract, the purchaser shall deduct from the contract price/EMD/Bank Guarantee a sum equivalent to 5% of the price per week and maximum of 10(Ten) percent. Once the maximum is reached, the purchaser will terminate the contract.
- b) **Termination on default:-** The purchaser may, without prejudice to any other remedy on breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications ordered to him within the time period specified in the contract, or if the supplier fails to perform other obligations(s) under the contract. In the event of the termination of the contract by ESIC Model Hospital & PGIMS in whole or in part, the College may procure, upon such terms and in such manner as it deems appropriate the undelivered Medical Journals and the supplier shall be liable to pay for any excess cost for such purchases. However, the supplier shall continue performance of the contract to the extent not terminated.
- c) **Force majeure:-** The supplier shall not be liable for (a) and (b) above, if its delay in performance or other failure to perform its obligations under the contract is the result of an event of force majeure (means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable). Such events may include, but are not restricted to, acts of the purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo. The supplier shall promptly notify the purchaser in writing of such conditions and the causes thereof.

8) INSPECTION

Medical Journals (Indian & Foreign) will be accepted only after their inspection by the Medical Superintendent or any officer authorized by him.

9) DETAILS OF INFORMATION TO BE ATTACHED

Bidders are required to comply with the above requirements and submit their E-tender Online complete in all respects and submit EMD by the due date and time in sealed cover super-scribing:- **"EMD AS PART OF E-TENDER FOR THE SUPPLY OF MEDICAL JOURNALS LAST DATE: ...21/01/2019.**

- i) Copy of the Tender Form along with Annexure-1, Annexure-II & Annexure-III duly filled, signed and sealed. Publishers rate for institutional subscriptions as per list must be attached with discount.
 - ii) Earnest Money Deposit of Rs. 100000/- (Rupees One Lakh Only)
 - iii) Copy of PAN Card issued by Income Tax Department.
 - iv) Copy of GST Registration.
 - v) Certificates issued by the Government Medical College/Other Medical Educational institute libraries for satisfactory completion of contract.
 - vi) Declaration regarding capability for supply of Journals both Indian & Foreign.
 - vii) The Bidder shall submit full details of his Company/Firm/Agency and name of the directors.
 - viii) Bidder must submit self-attested copies of all documents and each & every page of tender document should be duly signed and sealed.
 - ix) All the documents submitted should be numbered serially.
- 10) The tenderers should not be blacklisted by any publishers or institutions. If it is subsequently found at any stage that the tenderer has been blacklisted as mentioned above, the order placed on such tenderer, if any, will be treated as cancelled and the EMD/Security Deposit submitted by the tenderer will be forfeited.
- 11) No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiry of the period of tender validity. Withdrawal of a tender during the interval may result in the Bidder's forfeiture of its Earnest Money Deposit.
- 12) The financial bid will be evaluated based on the total cost of the Medical journals & periodicals maintained in Annexure-III the bidder quoting the lowest value will be awarded the tender for supply of Medical journal & periodicals.
- 13) The successful Bidder shall not in any case sublet the contract in full or any part of it to third party.
- 14) Tenders not meeting any/ all of the aforesaid requirement(s) shall be rejected.
- 15) Conditional tenders are liable to be out-rightly rejected.
- 16) **The number of journals to be procured may increase or decrease at the discretion of the MS.**
- 17) The Medical Superintendent reserves the right to accept or reject any tender and to the annul E-tendering process and reject any or all tenders at any time prior to award of the contract, without thereby incurring any liability to the affected Bidders or Bidders or any obligations to inform the affected Bidders or Bidders of the grounds for the purchaser's action.

18). RESOLUTION OF DISPUTES

In case of a dispute or difference arising between supplier and purchaser relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to the Sole Arbitrator duly appointed by the ESIC authorities the award of the arbitrator shall be final and binding to the parties concerned.

- 19) Legal disputes, if any, will be subject to Delhi Jurisdiction Only.

-Sd-
Medical Superintendent
 ESIC Model Hospital &
 PGIMSR, Basaidarapur
 Delhi-110015



**EMPLOYEES' STATE INSURANCE CORPORATION
MODEL HOSPITAL & PGIMSR
BASAIDARAPUR, NEW DELHI-15**

E-TENDER FOR SUPPLY OF MEDICAL JOURNALS & PERIODICALS

1. Names, address of firm/Agency/
Company and Telephone/cell phone
Numbers.
2. Registration No. and date
3. Name, Designation, Address and Telephone No.
of authorized signatory.
4. Please specify as to whether
Tenderer is sole proprietor/
Partnership firm/
Private or Limited Company.
5. Name, Address and
Telephone No. of Directors/partners
6. Name & address of the Banker
7. Details of Bid Earnest Money
Deposit
 - (a) Amount with details
 - (b) Demand Draft/ Pay Order/
Banker Cheque No.
 - (c) Date of issue:
 - (d) Name of issuing Bank:
8. Any other information:
9. Declaration by the bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

**(Signature of the Bidder)
Name and Address
(With Seal)**

Annexure- II

Check List		Page No.
Copy of PAN Card.	YES/NO	
GST Registration enclosed	YES/NO	
Month/Year of Incorporation with proof.	YES/NO	
Certificate from libraries of government medical college/other medical educational institutions for satisfactory completion of contract	YES/NO	
Declaration regarding capability for supply of journals	YES/NO	
Duly Filled Annexure-I, II & III.	YES/NO	
Full details of ownership and name of directors	YES/NO	
Whether every page of tender document signed and uploaded online	YES/NO	
Details of EMD	YES/NO	
Publishers rate as per list along with discount and Net Price in Rupees	YES/NO	

(Signature of the Bidder)
Name and Address
(With seal)

List of Medical Journals to be Purchased for the Calendar year- 2018

S. No	Name of Deptt.	Name of the Journal	No. of issues	Publisher's Rate for Annual Subscriptions	Discount (%)	Net Price (in Rs.)
1	Medicine	NEJM				
		Neurology India				
		Journal of postgraduate medicine				
		British Medical Journal				
2	Surgery	British journals of surgery				
		Indian Journal of surgery				
		Annals of surgery				
		Indian journal of plastic surgery				
3	Orthopedics	Indian journal of Orthopedics				
		Journal of American academy of orthopedic Surgeons				
		Clinical Orthopedics related research				
		Journal of Arthroscopy and Joint surgery (International society of knowledge for surgeons on arthro.)				
4	Radiology	Radiology clinics of north America				
		Indian journal of radiology				
		MRI clinics of north America				
		Indian journal of medical ultrasound				
5	Obs & Gynee	American journal of obs. & gynee				
		British journal of obs. and gynee				
		The Indian journal of obstetrics & gynecology				
		Journal of human reproductive science				
6	Aneathesia	Indian journal of anesthesia				
		Journal of Anesthesiology and clinical pharmacology				
		Aneathesia and analgesia				
		British journal of Anaesthesia				
7	Pediatics	Indian journal of practical pediatics				
		Indian journal of pediatics				
		Pediatics				
		Pediatics nephrology				
8	Ophthalmology	Journal of cataract & refractive surgery				

		Journal of American Academy for pediatric ophthalmology & strabismology				
		Journal of clinical ophthalmology & research				
		TNOA Journal of ophthalmic science & research				
9	Bio-Chemistry	Indian journal of clinical Biochemistry				
		Indian Journal of medical biochemistry				
		Clinical Biochemistry				
		Clinica Chi mica Acta				
10	Dermatology	International journals of STD and Aids				
		Indian journal of dermatology, venereology and leprology				
		Indian journal of dermatology				
		Lepra review				
11	Microbiology	Indian journals of medical microbiology				
		Indian journals of medical research				
		Journal of hospital infection				
		Journal of clinical microbiology				
12	Pathology	Acta cytologica				
		Histopathology				
		Indian journal of Association of pathology and microbiology				
		Journal of cytology				
13	ENT	Indian journals of oto and head and neck surgery				
		Indian journal of otolaryngology				
		Otolaryngology clinic of North America				
		Acta Otolaryngologica				
14	Chest	American journal of respiratory and critical care medicine				
		Chest				
		Thorax				
		Lung India				
15	Blood Bank	Blood				
		American journal of hematology				
		Indian journal of transfusion medicine				
		Indian journal of Hematology				