



e-TENDER ENQUIRY DOCUMENT

FOR PURCHASE OF
Medical equipments for Anesthesia OT



EMPLOYEES' STATE INSURANCE CORPORATION
 MEDICAL COLLEGE & HOSPITAL
 SANATH NAGAR, HYDERABAD-38.
[E-mail-ms-nacharam.ts@esic.in](mailto:ms-nacharam.ts@esic.in)
 Phone no.- 040-23701096, 23814852

e Tender Enquiry No; 799-U/16/19/Surgical Instruments/ 2018-19

Date: 11.06.19

Sub: Invitation of e-Tender for the supply of Medical equipments

E-TENDER NOTICE No.07/2019-20

e-Tenders in Two bid system are invited from manufacturers / authorized dealers / distributors for the supply of medical Equipments for the department of **Anaesthesia OT**, Detailed information regarding the items, application / tender forms, EMD details, specifications, terms and conditions can be downloaded from the following websites: www.esic.nic.in

- The interested bidders shall submit their tender(s) through online mode at the e-procurement portal <https://etenders.gov.in/eprocure/app>

All the bidders are requested to participate the tenders online through the website <https://etenders.gov.in/eprocure/app> /EMD should be submitted by the bidder in the form of DD and the same should reach this office before the closing time of the tender.

No need of submitting the hard copy of the bid.

Any corrigendum to this tender will be notified through the aforesaid websites only.

The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage.

Equipments List

S.No	Name of the Item	Quantity
1.	PATIENT SHIFTING TROLLEYS	08 No.s

The schedule for different activities is as below:

S.No.	Description /Name of the Dept.	Schedule
I	E-Tender document available at ESIC website / e-procurement portal https://etenders.gov.in/eprocure/app	11.06.19, 14.30 onwards
II	Last date and time for submission of completed Tender forms through on-line& for the receipt of EMD	02.07.19 Till 14.30
III	Date of pre bid conference(Offline)	18.06.19 14.30
IV	Date and Time for Opening of Technical Bids	03.07.19 14.30
V	Estimated contract value(Rs)	Rs.12,00,000/-
VI	EMD	2% on estimated value
VII	Performance Security	10% of contract value
VIII	Validity of the bid	120 Days from the opening of the bid

For any clarifications contact through mail id : medicalstores-mcsnr@esic.nic.in

If the date of opening of tender happens to be a holiday, the tender will be opened on the next working day.

For Dean

TENDER DOCUMENT

The Dean, ESIC Medical College, Hospital, Sanathnagar, Hyderabad, invites e-tenders from eligible and qualified Bidders for the supply of Medical equipments proposed to use for ESIC Medical College & Hospital, Sanathnagar, Hyderabad.

EMD

1. Bidder has to submit the Earnest Money Deposit (EMD) in the form of demand draft drawn in favor of “ESIC saving Fund Account No. I” payable at Hyderabad, along with the Undertaking letter on 100 Rs non judicial stamp paper(Annexure-II)
2. Separate EMD and Undertaking letter has to be submitted for each quoted item.
3. It is not mandatory for the bidder to quote all the items in the tender.
4. The EMD should reach this office through register post/courier/Speed post before the closing time of the tender
5. Please mention the tender enquiry number on the envelope and equipment name on the back side of the Demand draft.
6. All Tenders must be accompanied by **EMD as 2% of quoted value**. Bids without EMD and Undertaking letter shall be rejected.

ANNEXURE – ICOMPULSORY DOCUMENTS (OR) CHECK LIST

A. Compulsory documents for Technical Bid :

S.No.	Title	Yes / No	Page No
1	EMD along with Undertaking letter. (Annexure-II)		
3	Certificate stating the name of the equipment, make and model that you have quoted.		
4	Equipment Specific manufacturer's authorization & Authorization of the name of the person (Firm) on which the tender is participated in E-Procurement portal.		
5	Certificate of incorporation/Firm Registration/Valid trade license.		
6	PAN Card of the Company/firm/Proprietor.		
7	GST Registration certificate.		
8	IT Return, Balance Sheet and Profit & Loss Account for last three years i.e. Financial Years 2017-18, 2016-17, 2015-16.		
9	Purchase Order copies in the bidder's name for having supplied the quoted equipment to Government Hospitals/reputed institutions for last three years(2015- 16,16-17&17-18)		
10	Satisfactory Performance Certificate from the users for the quoted equipment for last three years(2015-16,16- 17&17-18)		
11	Certificate for at least 2years warranty(Annexure-VI)		
12	Certificate for at least 5 years CMC after warranty(Annexure-VII)		
13	Certificate giving the address of the authorized service centre in Hyderabad		

B. Compulsory documents for Price Bid

1	Price for the quoting equipment along with CMC(Annexure- VIII)
2	Price Catalogue for all spares/consumables/reagents of the equipment (if any) for five years after warranty period(Annexure-IX)

Annexure-IIUndertaking

(To be submitted on Rs. 100/- non judicial stamp paper)

1. I the undersigned certify that I have gone through the Terms & conditions mentioned in the tender document and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of 6 months from date of opening of tender.
2. It is certified that rate quoted by me are the **lowest quoted** for any institution/Hospital in India.
3. Earnest money deposited by me/us viz Rs. _____ in the form of Demand Draft in favour of ESIC Saving Fund Account No.1 payable at Hyderabad is attached herewith and shall remain in custody of the Dean, ESIC Medical college Hospital Sanathnagar, Hyderabad. I/We give the rights to Dean, ESIC Medical college Hospital Sanathnagar, Hyderabad to forfeit the EMD deposited by me/us if any delay occurs on my/agent's part or on account of failure to supply the equipment at the appointed place and time and of the desired specifications.
4. I/we undertake that I/we will be in position to provide CMC, Spare Parts, and consumables for 05 years after completion of guarantee/ warranty period. I/we also undertake to keep the equipment in running order throughout the year under warranty / guarantee /CMC and in case of equipment going out of order; the fault will be attended within 24 hours of lodging the complaint. The firm shall ensure the machine is set right within 7 days of intimation otherwise the penalty clause mentioned in the terms and condition is acceptable to us. However I /We will arrange similar equipment as a standby at my/our own cost and risk in case of repair of the machine is going to take time beyond one week.
5. There is no vigilance/ CBI case or criminal court case pending against our firm.
6. On Inspection if any article is found not as per supply order and specifications, it shall be replaced by me/us in time as asked for, at my /our own expenses.
7. I/we hereby undertake to supply the items as per specifications and directions given in supply order within the stipulated period.
8. I/we undertake to provide guarantee/warranty as mentioned in specifications from the date of satisfactory installation and inspection. I also undertake that I will maintain the equipment during this period and replace the defected parts free of cost, if necessary.
9. I abide by the condition that DEAN, ESIC Medical college Hospital Sanathnagar, reserves the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.

**Name, Signature & Address
Of the tenderer with Stamp**

ANNEXURE - III**Instructions for Online Bid Submission (Department User may attach this Document as an Annexure in their Tender Document which provides complete Instructions for on line Bid submission for Bidders)**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app> .

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

ANNEXURE – IVTENDER TERMS AND CONDITIONS

1. Tenders will be opened in the M.S Office at ESIC Medical College & Hospital, Sanathnagar, Hyderabad-38, on the stipulated date and time in the presence of the Bidders / representatives who choose to be present.
2. The two parts of the bids i.e. Techno-commercial (Un priced Bid) and Price bid prepared by the Bidder shall comprise of the following:
 - a. **Technical Bid**
 - i. Bidders should submit the documents as per the checklist A mentioned in Annexure-I
 - b. **Price Bid** : Bidders should submit the documents as per the checklist B mentioned in Annexure-I
3. The quoted price should be all inclusive lump sum price offered for each item including cost of the equipment, freight, Insurance, transit insurance, packing forwarding etc., and including charges for installation and commissioning with all men and material required for the same and including charges for the quoted warranty period. Rates and GST must be quoted separately.
4. The rates quoted should be F.O.R ESIC Medical college Hospital, Sanathnagar, Hyderabad. No other charges in addition will be payable on any account over and above the lump sum price quoted in the price bid. The rates quoted in ambiguous terms such as "Freight on actual basis" or "Taxes as applicable extra" or "Packing forwarding extra" will render the bid liable for rejection.
5. Only Techno – commercial bid (un-priced bid) will be opened first on the date mentioned in the presence of bidders who chose to be present. The price bid of the firm whose equipment is technically viable fulfilling the specifications and all other conditions alone, will be considered for evaluation.
6. For imported goods, the price quoted shall not be higher than the lowest price charges by the Bidder for the goods of the same nature, class or description to a purchaser, domestic or foreign or to any organization or department of Govt. of India.
7. If it is found at any stage that the goods as stated have been supplied at a lower price, then that price, with due allowance for elapsed time will be applicable to the present case and the difference in cost would be refunded by the supplier to the purchaser, if the contract has already been concluded.
8. Tender currencies:
9. The Bidder supplying indigenous goods shall quote only in Indian Rupees.
10. Bid Security (EMD) : Each tender must be send the EMD as mentioned against the equipment in the form of Demand Draft only drawn in favour of ESI Saving Fund Account No. I” payable at Hyderabad. The tenders not accompanied by EMD are liable for rejection.. The EMD of unsuccessful Bidders shall be refunded after the award of tender to the successful tenderer.
11. Only the manufacturers or their authorized distributor/stockiest would be considered for the tender. The contract should not be sublet without the prior written permission of the Dean.
12. Either the authorized Indian agent on behalf of the principal/OEM or principal/OEM himself can bid but both cannot bid simultaneously for the same item/product in the same tender.
13. If an agent submits bid on behalf of the principal/OEM, the same agent shall not submit a bid on behalf of another principal/OEM in the same tender for same item/product.
14. Successful bidder shall not be entitled to any rate revision of price for any reason except that allowed by Government of India.
15. The rates quoted should be valid for one year from the date of approval of the Tender and the quantity mentioned is on the basis of present requirement which are to be supplied within the period mentioned in the tender. During the currency of Tender, orders are to be Executed by the successful Bidder at the tender rate as per future requirements, therefore the quantity in the tender is indicative only and likely to increase or decrease at the time of placing the order.
16. For the equipment where reagents, cartridge, other consumables, etc. are required the price bid must include : A) The rate list indicating the prices of the consumables prevalent on the date of tendering B) List should indicate the cost and life of consumables C) The rate for reagents, consumables etc. should remain constant for five years.
17. The equipments should be Guaranteed/ Warranted (Comprehensive) for a minimum period of two years from the date of satisfactory installation and inspection.
 - a. No need of submitting the quotation of AMC/CMC for the items costing below Rs 20,000/-
18. Firm should undertake to enter into Comprehensive Maintenance Contract (CMC) for equipment (mandatory for all equipments in double bid system) for a minimum period of five years after completion of warranty period and accordingly quote the rates of CMC for five years. The rates for CAMC (Comprehensive) should not exceed 10% per annum, of the unit cost of the equipment on the

- date of purchase. Firm should undertake to keep the equipment in running order throughout the year and in case of equipment going out of order during warranty CAMC the fault should be attended within 24 hours and rectified within 7 days of lodging the complaint.
19. If the equipment needs calibration, the firm shall be responsible for calibration as part of CMC.
 20. Bidder should be able to demonstrate (dry Demo and wet Demo) the product quoted by them, to the Technical evaluation Committee in Hyderabad or nearby within the due date after the check list evaluation of the Bidder.
 21. The company will get only one chance for demonstration. In case, the company fails to arrange the demonstration; the tender shall be liable for cancellation.
 22. The date for demonstration shall be fixed with mutual consent on telephone/e-mail and the same shall be confirmed in writing or by fax. In any case, not more than two weeks time shall be given to arrange for demonstration.
 23. The successful bidder should furnish Performance Security Deposit @ 10% of the value of the contract.
 24. The Dean, ESIC Medical College & Hospital, Sanathnagar, Hyderabad will be at liberty to terminate the tender proceedings without assigning any reasons thereof. The bidder will not be entitled for any compensation whatsoever in respect of such termination.
 25. No articles shall be supplied to the hospital except on requisition in writing signed by the Dean or by an officer authorized by him/her in writing to do so.
 26. The successful bidder should strictly adhere to the mentioned delivery schedule. Supply, installation and commissioning should be done within the prescribed period on the supply order that is 45 days for Indian make items and 60 days for foreign make items. If the successful bidder fails to execute the supply within the prescribed period. Penalty of 0.5 % of the value of the order calculated at the contracted rate per week or a part of the week will be recovered subject to maximum of 10%. The Medical Superintendent has right to recover the damages for breach of contract/order to forfeit the Earnest Money.
 27. Performance security: In case of Equipments the successful bidder has to deposit the 10% of total amount of the total cost as the performance security with Medical Superintendent in the form of Banker's Cheque / Demand Draft, in favour of **“E.S.I Saving Fund Account No.1 payable at Hyderabad”** which will be released after completion of warranty period and on receiving the satisfactory performance certificate from the user department.
 28. **Penalty clause:** In the event of equipment going out of order the fault shall have to be attended within 24 hours of lodging the complaint. During the Warranty/Guarantee period in the event of equipment remaining out of order beyond a period of 7 days of lodging the complaint a penalty to extent of 0.25% of purchase value of the equipment shall be levied for each day of the equipment remaining nonfunctional.
 29. During AMC/CMC period In case the equipment is not restored in functional order within a week, a penalty of 0.5% of total cost of AMC/CMC of the equipment per day for the period of equipment remaining out of order will be levied. The contract includes No's preventive maintenance visits, “n” number of breakdown calls. Breakdown calls have to be attended within 24hrs.
 30. *All the repairs/calibrations have to be taken up within the hospital as far as possible. The equipments will be allowed to be taken out with the permission of competent authority only.*
 31. *The quoted price of CMC should be inclusive of calibrations after warranty..*
 32. If the equipment needs calibration, the firm shall be responsible for calibration as a part of CMC.
 33. All other terms and conditions will be followed as per the tender document.
 34. DEAN reserves the right to reject/accept any or all points/modifications in the terms and conditions without assigning any reason thereof. No Correspondence will be entertained in this regard.
 35. Tender selection will be made on the basis of total cost (Technically qualified bids) mentioned in the price bid column
 36. If no tender with purchase order in the name of bidder is received, then those tenders with purchase orders in the name of manufacturer or for same product (Make & Model) to the GOVT Hospitals/Institutions or reputed institutions will be considered in respect of S.No.09 of the checklist. The same clause will be applicable with respect to S.No.10 of the checklist.

ANNEXURE – V

COMPANY PROFILE

1. 1 Name of the firm
2. Full Address:
3. Telegraphic Address/E-mail Id:
4. Telephone No.
5. Telex/Fax No.
6. Name & address of your Bankers.

Stating the name in which the
Account stands

7. (Please give Account details)

8. Any other information which
 - a. you consider necessary to furnish

DATE

SIGNATURE:

Annexure-VI

WARRANTY CERTIFICATE FOR THE SUPPLY OF MEDICAL EQUIPMENT

I / we _____ do hereby undertake to provide warranty for the equipment _____ for a period of two years from the date of satisfactory installation of the said equipment in your Hospital premises.

Signature of Bidder with date and seal

Annexure-VII

CMC CERTIFICATE FOR THE SUPPLY OF MEDICAL EQUIPMENT

I / we _____ do hereby undertake to provide CMC for the equipment _____ for a period of five years after the completion of the warranty period of the equipment.

Signature of Bidder with date and seal

Annexure-VIIIPRICE BID SCHEDULE

S.No	Item name	Qty	Unit cost (Rs) A	GST in %	GST Cost (Rs) B	Total Cost C=(A+B)	CMC Charges (Rs) per unit 1st Year - D	CMC Charges (Rs) per unit 2nd Year - E	CMC Charges (Rs) per unit 3rd Year - F	CMC Charges (Rs) per unit 4th Year - G	CMC Charges (Rs) per unit 5th Year - H	Total CMC charges per unit for 5 years- I (D+E+F+G+H)	Total Cost inclu.CMC for 5 years J=C+I	Grand total (Rs) L= J x Qty

Name _____

Business Address _____

Place: _____

Date: _____

Signature of Bidder _____

Seal of the Bidder _____

SPECIFICATIONS FOR PATIENT SHIFTING TROLLEYS

Functional Requirements

- 1.1 The unit is intended for use in various locations of the hospital including operating theatres for the safe and expedient transfer of patients.
- 1.2 The unit shall also be able to function as a temporary bed when the need arises.
- 1.3 The unit platform panel shall be segregated into 3 sections with the head and knee sections adjustable to an inclined angle.
- 1.4 The unit platform shall be able to vary in height to facilitate the transfer of patient (adjustable height)
- 1.5 The unit shall be equipped with a 40 mm thick mattress that is detachable for cleaning of the platform panel.
- 1.6 The unit shall be provided with a robust collapsible side rails with rigid locking mechanism on each side of the unit to prevent patient from falling off.
- 1.7 The unit shall be able to be locked in the stationary position by mean of the castor wheels where necessary. The locking mechanism shall be of the centralized type with braking levers provided on both ends of the unit for ease of operation.
- 1.8 The unit shall be incorporated with directional locking device easy steering of the unit during transportation of patient.

2. General Requirements

- 2.1 The size of unit shall be approximately about 2180mm (L) X 768mm (W) with a variable Height (H) from 580mm to 860mm. The safe loading capacity shall be approximately about 300 kg excluding the weight of unit itself.
- 2.2 The mattress shall be constructed of high density form sealed with hospital grade material which is water-resistant, fire flame-proof and X- Ray translucent. The mattress shall be attached to top platform panel of the unit by mean of anchors to prevent it from dislodging.
- 2.3 The frame structure shall be constructed with durable steel able to resistant to rust. All joints shall be welded and all exposed surfaces shall be straight and true to line and curve. The entire structure shall be coated with a layer of anti-corrosion paint follow by another 2 finishing coats either power coating or nylon polyester coating to withstand periodic cleaning and typical abuse.
- 2.4 The platform panel shall cover the entire length of the unit for supporting the mattress. Back Rest adjustable by gas spring, knee rest adjustable by super smooth crank, other functions adjustable by hydraulic mechanism.
- 2.5 **Collapsible side railings.** Each side of the unit shall be equipped with a set of safety side rail that cover at least three quarter length of the unit. Each safety side rail shall be mounted to the frame structure by mean of a set of slot guide device that allow the side rail to be lowered or raised and locked into position. . The design and configuration of the safety side rails shall be such that the shape and spacing between any gaps must either be small enough to prevent neck entrapment or large enough to prevent chest entrapment if the patient attempt to or accidentally exist the unit at this location. The safety side rails shall be rigid and fabricated from tubular steel material and chromed to withstand extreme condition and abuse.
- 2.6 The unit shall be equipped with non-marking antistatic castor wheels. All the castors wheels

shall be linked to a mechanism with a centralized locking device so that all the castors can be braked simultaneously. The lockable directional wheel shall also be provided to facilitate turning and steering operation. noiseless castors with simultaneous braking system which locks / unlocks 2 castors with single pedal press

- 2.7 Integrated IV pole receptacle/holder shall be provided at all the 4 corners of the unit to allow the flexibilities of installing the IV drip pole at the location that is more suitable to the user need.
- 2.8 The unit shall be equipped with a stainless steel utility tray installed at the lower section of the frame structure and located at the foot end.
- 2.9 The unit shall have a metal holder with locking mechanism mounted to the side rail or platform for hanging an oxygen cylinder carrier.
- 2.10 Suitable diameter of continuous tubular grip handles shall be provided at both ends for the manoeuvre of the unit.
- 2.12 Two set of durable safety belts shall be provided to restrain patient during transportation..
- 2.13 The range of colors and label options available for the unit shall be presented to the hospital for selection.

Technical Requirements

- 4.2 Trendelengurg angle : approximately 0 - - 17 degree
- 4.3 Back raise angle : approximately 0 - 90 degree
- 4.4 Knee raise angle : approximately 0 - 40 degree
- 4.5 Trolley width (W) : approximately 768 mm
- 4.6 Trolley length (L) : approximately 2160 mm
- 4.7 Trolley height (H) : approximately 580 to 860 mm
(up to platform panel)
- 4.8 The castors in locked position shall be able to maintain the trolley with patient stationary on a 10 degree incline. Locking mechanism shall be centralized type with brake levers on both ends of the trolley.
- 4.9 Castors wheels shall be at least 200mm in diameter for easy and smooth transportation of the trolleys unit. The castors shall be able to swivel 360 degree, be conductive and of good quality that are resistant to rust and typical abuse.
- 4.10 The trolley shall be able to handle a patient load of about 300kg.

TRANSFER FACILITY

- The two single-stretchers can move up / down independently, and can be conveniently brought to the same level for smooth slide.
- Both base are locked securely and automatically before the bed slides.
- Both single-stretchers are equipped with separate directional wheel (5th Wheel) for easy operation only by one person

Standard Accessories

- a. Mattress
- b.IV drip poles.
- c. Patient safety belts.
- d.Oxygen cylinder carrier
- e.Drainage hook
- f .Bumper protection