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E S I C

# कर्मचारी राज्य बीमा निगम

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

## EMPLOYEES' STATE INSURANCE CORPORATION

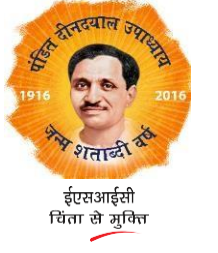
(Ministry of Labour and Employment, Govt. of India)

उप क्षेत्रीय कार्यालय SUB REGIONAL OFFICE

सर्वे नं 689-690, पंचदीप भवन, बिबवेवाडी, पुणे - 411037

S.N. 689-690, PANCHDEEP BHAWAN, BIBVEWADI - 411037

फोन / Phone : 020-24211138/39 फैक्स / Fax : 020-24215153 टोल फ्री हेल्पलाईन / Toll Free Helpline - 18002334143, E-mail : dir-pune@esic.in



No. 33-D-11/14-Acco.Bhosari Disp./Genl

Date: 11/09/2019

### NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR HIRING OF PREMISES FOR ESIS DISPENSARY AT BHOSARI.

The Additional Commissioner, Employees' State Insurance Corporation, Sub Regional Office Pune invites EOI for hiring of office premises having approximate carpet area of around 1200 - 1600 sq. ft. excluding parking, lift, corridors, common area, balcony, lobbies etc. for its Dispensary within the limits of **BHOSARI, Pimpri-Chinchwad** Municipal Corporation for a period of 5 years on monthly rental basis. Accommodation should necessarily be situated on ground floor only. Applications are to be submitted in the prescribed proforma.

#### SCHEDULE OF EOI:

- |  |                              |
|--|------------------------------|
| 1 Total period of contract 5 (five) years from the date of commencement of lease agreement |                              |
| 2 Date and Time for Commencement of EOI  | Dt: 16/09/2019 at 10.00 a.m. |
| 3 Last Date & Time for Submission of EOI   | Dt: 09/10/2019 at 11.00 a.m. |
| 4 Date and Time of Opening of EOI  | Dt: 09/10/2019 at 2.00 p.m.  |

Interested owners of premises may submit their offers duly filled and signed in the Prescribed Proforma alongwith self-attested Xerox copies of all the relevant required documents in a closed / sealed envelope to this office at the above mentioned address on or before 09/10/2019 up to 11.00 a.m. The envelope must be superscribed with the words "Offer for Hiring of Premises for ESIS Dispensary at BHOSARI" and may be dropped in the Tender box kept at reception of the office for this purpose. Applications received after due date & time will not be considered in any circumstances. Received applications will be opened on 09/10/2019 at 2.00pm. If the due date of opening happens to be a holiday or office is closed due to unexpected circumstances, the offers will be opened on the next working day at 11.00 a.m. Interested owners or their authorized representatives may be present at the time of opening of bids.

Terms & Conditions for premises:-

1. Strictly on ground floor.
2. Sufficient parking space.
3. Proximity to Auto / Tempo / Rickshaw / Bus Stop.
4. The rooms of premises should be fixed with vitrified tiles.
5. At least 3 separate Tiled Toilets for Ladies/Gents / Staff with Western Commode, washbasin and Mirror.
6. Sufficient Space to display office sign boards.
7. Three phase Separate Electric Meter, 5KVA Electricity connection with chemical earthing.
8. 24 hours water facility.
9. Sufficient waiting area for visitors.
10. Building / Land should not be disputed and should be with clear title.
11. No statutory dues on building/ Land should be pending, if found, the same to be paid by the owner.
12. Permission for installing of antenna, data cabling, power cabling, Internet Connection etc. as per the office requirement must be given by the owner.
13. If any modification in infrastructure is required, the same is to be done by the owner at his own cost.

**General Terms & Conditions:-**

1. Self-attested copy of required documents must be submitted with application form. List of documents as detailed below :-
  - I. Documents regarding ownership of the building.
  - II. Self-certificate regarding area of the building.
  - III. Address proof like Electricity Bill or Property Tax documents.
  - IV. Copy of the Pan Card
  - V. GST Registration Certificate, if applicable
2. Rate of rent must be furnished clearly in the prescribed application form. Quoted rent will be inclusive of all govt. taxes as applicable from time to time.
3. Premises of the selected Building will be physically verified by a team of officers nominated by the Additional Commissioner, ESIC, Pune to see the feasibility and if the premises are found fit in all respect, than only the building or a part of the building as per the requirement will be hired on monthly rental basis.
4. The Leave and License Agreement for hiring of premises with successful owner will be done for a period of **Five Years** which is extendable as per ESIC Terms & Conditions. Draft Agreement would be provided by ESIC.
5. The Additional Commissioner, ESIC Pune reserves the right to accept or reject any application or cancel this EOI at any stage without furnishing any reasons thereof.

**Additional Commissioner**

**Prescribed Proforma (Application Form)**

To  
The Additional Commissioner,  
General Branch, Employees' State Insurance Corporation,  
Sub Regional Office Pune,  
689/690/ Bibvewadi, Pune- 411 037

Subject: Application for Hiring of Premises for ESIS DISPENSARY at BHOSARI.

SL NO	DESCRIPTION	TO BE FILLED BY OFFERER
1	Name & Address of the Building Owner	
2	Complete Address of the Building	
3	Mobile No. of the Owner	
4	e-mail id of the Owner	
5	Built up area & Carpet area (in sq.ft.)	
6	Rate of monthly rent in per sq.ft.(inclusive of all statutory taxes & other charges)	
7	Remark ( if any )	

**DECLARATION**

1. I/We \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_ are competent to sign this declaration and execute this EOI document.
2. I/We have carefully read and understood all the terms and conditions of the EOI and hereby convey my/our acceptance of the same. If any information furnished by me/us is found incorrect/false, the contract is liable to be cancelled without prejudice to any other legal action.
3. I/We also confirm that I/We understand that the Additional Commissioner, ESIC, Sub Regional Office Pune, reserves the right to reject any or all offers without assigning any reason thereof.
4. I/We also declare that there is no Government/Municipal restrictions barring the letting of the Proposed Building on rent and I/We, am/are the legal owner of the proposed building.
5. Compliance under statutory provisions is in order and not being violated.

Place:

Seal and Signature of the Offerer

Date:

Name: