



EMPLOYEES' STATE INSURANCE CORPORATION

MODEL HOSPITAL

(Ministry of labour & Employment, Govt. of India)

Lane No. 2, SIDCO Industrial Complex, Bari-Brahmana, Jammu (J&K)

Website:- www.esic.nic.in, www.esichospitals.gov.in

E-mail:- ms-jammu@esic.in

Ph. No.:- 01923-220302, Ph/Fax No.:- 01923-221105, Toll Free Helpline No.:- 01923-222621

No.192-D/25/15/2017-Kitchen Tender

Dated: 08.01.2019

RE-E-TENDER FOR SUPPLY OF FRUITS,VEGETABLES AND OTHER EDIBLES LIKE BREAD, BUTTER, EGGS, MILK ETC. FOR KITCHEN

NAME OF WORK: RE- E-TENDER FOR SUPPLY OF FRUITS, VEGETABLES AND OTHER EDIBLES

LIKE BREAD, BUTTER, EGGS, MILK FOR KITCHEN OF ESI MODEL HOSPITAL, SIDCO INDUSTRIAL COMPLEX BARI BRAHMANA, JAMMU (J&K)

Last Date & Time of submission	12.02.2019 (Up to 1:00 PM)
Date & Time of opening	12.02.2019 (at 2:30 PM)
EMD Amount	Rs. 8000/- (Rupees Eight thousand only)
Pre Bid Meeting	22.01.2019 (at 11:00 AM)



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NOTICE INVITING RE- E-TENDER

RE- E-Tenders in two bid system through 'e' procurement solution are invited for supply of fruits, vegetables and other edibles for Kitchen of 50 bedded ESIC Model Hospital Bari Brahmana Jammu. Tender documents are available online at <https://esictenders.eproc.in>.

Bidders have to deposit the Earnest Money Deposit (EMD) of RS. 8000/- (Rupees Eight thousand only) in the form of demand Draft/Pay Order from a scheduled bank drawn in favour of "ESI Fund Alc. no. 1", payable at Bari Brahmana (J&K).

The interested bidders should upload their bids along with duly signed scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids on the <https://esictenders.eproc.in> latest by **12.02.2019 up to 1.00 PM**. The technical bids will be opened online on **12.02.2019 at 2.30 PM**.

Tender documents are also available for viewing on the website of Employees' State Insurance Corporation i.e. www.esic.nic.in, & www.esichospitals.gov.in.



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No.192-D/25/15/2017-Kitchen Tender

Dated: 08.01.2019

TERMS & CONDITIONS OF RE-E-TENDER

- A. Estimated tender value: - Rs. 4,00,000/- (approx.) (Rupees four lakhs only) for one year.
- B. Period of Contract: The Contract shall initially will be for a period of One year and may be extended further for a period upto one year subject to satisfactory performance, on the same terms and conditions on acceptance of both the parties. The rates approved shall remain unchanged during the period of contract.

Medical superintendent ESIC Model Hospital Bari Brahmana Jammu reserves the right to terminate the contract by serving one month's notice, in writing. The Contract can be terminated by giving one month notice by either party.

- C. Earnest Money: Rs.8000/- (Rupees Eight thousand only) to be deposited, in form of demand Draft/Pay Order from a scheduled bank drawn in favour of "ESI Fund A/c. no. 1", payable at Bari Brahmana Jammu. EMD to be submitted in a sealed envelope subscribing on it "E Tender for Supply of Fruits, vegetables and other edibles for Kitchen" and drop it in the tender box, placed in the General Branch, ESIC Model Hospital, Bari Brahmana Jammu.

- D. Last date of submission:** Last Date of uploading of Tender is **12.02.2019 up to 1.00 P.M.**

- E. Date of opening of Tenders:** Technical bid will be opened **12.02.2019 at 2.30 P.M.**

The tender shall be opened online. The hard copy of tenders will be opened in presence of the bidder who choose to be Present during opening of bids on **12.02.2019 at 2.30 P.M.**

- F. Pre Bid Meeting:** A pre bid meeting shall be held on **22.01.2019 at 11:00 A.M.** at Conference Hall, ESIC Model Hospital Bari Brahmana Jammu to clarify issues connected with the tender. Prospective bidders are invited to attend Pre bid meeting.

Eligibility Conditions of bidders:-

1. The bidder should be a Registered company/firm/shop engaged in supply of fruit, vegetable and other edibles items.
2. The bidder must have an average annual turnover of Rs. **4,00,000/- (Rupees four lakhs only)** each during the last three financial years i.e. 2015-16, 2016-17 and 2017-18.
3. The bidder must have its Office/Shop in Jammu/Bari Brahmana (J&K).
4. The bidder must have Registration No. Under Shop & Establishment Act.

Documents to be uploaded

Bidder firms which fulfill the above eligibility conditions should upload following documents along with tender document signed and stamped on each page by authorized signatory the technical bid, and price bid failing which their bids will be rejected.

- I. Income Tax Returns/ Balance Sheet & Profit & Loss A/c for last three financial years i.e. 2015-16, 2016-17 and 2017-18
- II. Scanned copy of EMD
- III. PAN No.
- VI. Declaration as per proforma given in the tender document at page no 11.
- VII. Authority Letter to sign tender documents if signed by person other than Owner, Partner, Managing Director.
- VIII. GST (if applicable)

Note: In addition to above a copy of above documents and tender form will be submitted by the tenderer duly signed by the authorized person and stamped each page subscribing in an envelope "E-Tender for Supply for fruit and vegetable Items for Kitchen" and dropped in the tender box. The envelope of documents should be separate from EMD envelope.



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INSTRUCTIONS FOR THE BIDDER

1. Tender form shall be completed in all respect. Incomplete or tenders without E.M.D. shall be treated as invalid.
2. Bidders have to ensure that all the documents are properly uploaded at <https://esictenders.eproc.in> and are readable format.
3. The Competent Authority of ESI reserves the right to accept or reject (fully or partially) any tender or all tender without assigning any reason.
4. Conditional tenders are liable to be rejected.
5. The E.M.D. of unsuccessful bidders shall be refunded within one month after the award of work to the successful bidder or completion of present tender process.
6. The Successful bidder shall have to deposit Performance Security Deposit(PSD) within two weeks after award of contract, by way of a draft payable at Bari Brahmana Jammu in favour of "ESI Fund A/C No.1". Performance Security Deposit may be given through performance bank guarantee of **Rs.20,000/ (Rupees twenty thousand only)** with validity of 2 months beyond the completion of contract which shall be refundable without interest. Any amount which is payable by the contractor to the employer on any account of a cause arising out of the contract may be adjusted.
7. Evaluation of Technical Bids: Bids received and found valid will be evaluated by the ESIC to ascertain the best-evaluated bid for the complete work/services under the specifications and documents. The bidder should take care to submit all the information sought by ESIC in prescribed formats.
8. Incomplete, conditional, telephonic bids or tender uploaded after due date will not be considered and summarily rejected.
9. Financial Bid: The financial bid of the bidders, whose technical bid is found to be suitable, will be opened in the presence of the bidders, who choose to attend the opening of financial bid.
10. The bid shall be valid for **180** days from the date of opening.

The lowest bid will be evaluated on the basis of monthly estimated amount as quoted by bidders in financial bid.

Award of Work:

- a. The selection of the agency will be at the sole discretion of the ESIC who reserves its right to accept or reject any or all the proposals without assigning any reason thereof.
- b. The contract for Supply of Fruits, Vegetables and other edibles items for kitchen shall be awarded to the best qualified Responsive tender.
- c. Upon evaluation of offers the decision on the award of contract will be intimated to the successful bidder

Important Instructions for Bidders regarding Online Payment

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tenders.

Bidders should get Registered at <https://esictenders.eproc.in>.

Bidders should add the below mentioned sites under Internet Explorer -> Tools -> Internet Options -> Security -> Trusted Sites -> Sites of Internet Explorer :

<https://esictenders.eproc.in>

<https://www.tpsl-india.in>

<https://www4.ipg-online.com>

Also, Bidders need to select "Use TLS 1.1 and Use TLS 1.2" under Internet Explorer -> Tools -> Internet Options -> Advanced Tab -> Security.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net Banking for participating in the Tender.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>

GENERAL CONDITIONS OF CONTRACT

1. Packed items (i.e. bread, butter, milk etc.) supplied by the successful tenderer should be of Agmark/FSSAI approved/certified and neatly packed. The packing should clearly mention the date of packaging and expiry date.
2. The bidder would be wholly responsible for the supply of fresh Fruits and Vegetables and delivery of fresh Fruits and Vegetables items to kitchen of the ESIC Model Hospital, SIDCO Industrial Complex Bari Brahmana Jammu. The Rates in the financial bids should be inclusive of all handling and cartage etc.
3. Fruits, vegetables and other edibles items to be supplied by the bidder will be inspected by the officials designated at the time of delivery and any sub standard goods wholly or partially will be returned and in such cases goods purchased from the open market, the additional amount if any will be recovered from the vender's bill as performance security deposit.
4. Statutory documentation such as GST etc. are the sole responsibility of the supplying agency.
5. The bidder at all times should indemnify ESIC against all claims, damages or compensation under various statutory provisions.
6. In case of breach of any terms and conditions of the contract, the Performance Security Deposit of the Contractor will be liable to be forfeited by ESIC besides annulment of the contract.
7. Supply order will be issued to the agency as and when required.
8. Supply should be executed by the agency within the stipulated time mentioned in the supply order.

Payment Procedure:

Payment will be considered on monthly basis. The contractor shall submit bill in triplicate by the 7th day of each month for the executed up to end of previous month in a prescribed format as approved by ESIC. Bill must be raised based on the rate quoted in tender.

After submission of monthly bill complete in all respect by the contractor the payment will be made within 15 days of submission of bill.

No advance payment will be considered.

TDS will be deducted as per provisions of Income Tax Act.

TDS under GST will be deducted as per provision of GST Act.

Liquidated damages:

Whenever and wherever it is found that the supply of items by the supplying agency is not up to the mark, it will be brought to the notice of the agency and agency is responsible to replace the item immediately otherwise liquidated damages @ Rs.500/per- item shall be imposed. The decision of Medical superintendent ESIC Model Hospital shall be final, in this regard.

Risk Clause

The Contractor shall at all times have standby arrangements for carrying out the work under the Contract in case of any failure of the existing arrangement. ESIC reserve the right for termination of the contract at any time by giving 30 days written notice, if the services are found unsatisfactory and also has the right to award the contract to any other selected bidders at the cost, risk and responsibilities of Contractor and excess expenditure incurred on account of this will be recovered by ESIC from the Contractor's Security Deposit or pending bill or by raising a separate claim.

- I. All necessary reports and other information will be supplied on a mutually agreed basis and regular meetings will be held with the ESIC.

- II. In the event of loss/damage of equipments etc. at the premises of the ESIC due to negligence/carelessness of vendor staff, then the vendor shall compensate the loss to ESIC.

Dispute Settlement

It is mutually agreed that all differences and disputes arising out of or in connection with this Agreement shall be settled by mutual discussions and negotiations if such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the Sole Arbitrator appointed by the Medical Superintendent ESIC Model Hospital Bari Brahmana Jammu whose decision shall be final and binding on both the parties.

In case of any legal dispute District Samba (J&K) will be the jurisdiction.

Termination clause

During the period of agreement if it is found that the agency is not providing proper services or charging by fraudulent manner or otherwise, the Medical Superintendent reserves the right to forfeit the security deposit of **Rs.20,000/- (Rupees twenty thousand only)**, Deposited with ESIC or part thereof in favour of ESIC and agreement will be terminated after giving 30 days notice. In such situations, tender can be allotted to second lowest bidder.

In above mentioned conditions Medical Superintendent, ESIC Model Hospital Bari Brahmana Jammu reserves all the rights.



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TECHNICAL BID
PROFILE OF THE BIDDER

Sl. No.	Description
1	Name of Tendering Company/Firm/Shop Owner
2	Name of owner/Partners/Directors
3	Full Particulars of Office/Shop
4	Address
5	Telephone No./Fax/Mobile No. Email Address
6	Full Particulars of the Bankers of Company/Firm, with full Address/Tel. No. I. Name of the Bank II. A/C No. III. Branch IV. IFSC Code V. Telephone No. VI. Email Address
7.	PAN No.
8.	GST Registration No. (If applicable)
9.	Registration No. Under Shop & Establishment Act.

Note: A cancelled cheque has to be attached with tender documents for the purpose of refund of EMD in case of non successful bid

Date:

Signature of owner/Managing Partner/Director

Place:

Name:

Seal:

DECLARATION
On non-judiciary stamp paper of RS.100/-

NAME OF WORK:- RE-E-TENDER FOR SUPPLY OF FRUITS, VEGETABLES AND OTHER EDIBLES LIKE BREAD, BUTTER, EGGS, MILK FOR KITCHEN OF ESI MODEL HOSPITAL, SIDCO INDUSTRIAL COMPLEX BARI BRAHMANA, JAMMU (J&K)

Dear Sir,

1. I/ we _____ hereby submit the tender application for the above mentioned works
 viz _____

2. I/We hereby declare that I/we have perused and understood the tender document and accept all the terms & conditions, stipulated by the ESIC in connection with the tender for supply of fruits, vegetables and other edibles for Kitchen of ESIC Model Hospital Bari Brahmana Jammu for a period of one year.

3. Each and every page of the tender document has been signed and seal/stamp of the firm/Agency/Company affixed.

4. Firm/Agency/Company has not been blacklisted /debarred by any government /public sector organization in last 3 years.

I further declare that I will abide by all statutory requirements as per prevailing law.

Date:

Signature of owner/Managing Partner/Director

Name:

Place:

Seal:

N.S.: The above declaration, duly signed by the authorized signatory of the company, should be enclosed with Technical tender.

CHECK LIST

NAME OF WORK :- RE- E-TENDER FOR SUPPLY OF FRUITS, VEGETABLES AND OTHER EDIBLES LIKE BREAD, BUTTER, EGGS, MILK FOR KITCHEN OF ESI MODEL HOSPITAL, SIDCO INDUSTRIAL COMPLEX BARI BRAHMANA, JAMMU (J&K)

- CHECKLIST FOR SUBMISSION OF TENDER
- (TO BE FILLED BY THE TENDERER AND SUBMITTED ALONGWITH THE TECHNICAL BID)

S.No	Particular	Scanned copy	Drop Box
1	Tender Form	copy	Original
2	E.M.D. Draft/Bankers Cheque Rs.8,000/- (Rupees Eight thousand only)	Copy	Original
3	Copy of PAN Card	Copy	Copy
4	Copy of GST Registration Certificate (if applicable)	Copy	Copy
5	Authorization letter for signing tender documents if other than the Owner, Partner, Managing Director.	Copy	Copy
6	Declaration as per Performa	Copy	Original
7	Tender documents to be uploaded	Copy	Original
8.	Cancelled Cheque for the purpose of refund of EMD	Copy	Original
9.	Income Tax Returns/ Balance Sheet & Profit & Loss A/c for last three financial years i.e. 2015-16, 2016-17 and 2017-18.		

N.B. Bidders to ensure that all

- i) All the above documents are uploaded.
- ii) All pages of the tender document have been signed and stamped by the authorized persons except original documents uploaded
- iii) Pages have been numbered
- iv) Documents are legible (clearly readable)

I/we certify that the information furnished above is true and correct. The terms and conditions are acceptable to us and I have the authority to bid a E- TENDER.

Date:

Signature of owner/Managing Partner/Director

Place:

Name:
Seal:

FINANCIAL BID (To Be Filled Online)

NAME OF WORK:- RE-E-TENDER FOR SUPPLY OF FRUITS, VEGETABLES AND OTHER EDIBLES LIKE BREAD, BUTTER, EGGS, MILK FOR KITCHEN OF ESI MODEL HOSPITAL, SIDCO INDUSTRIAL COMPLEX BARI BRAHMANA, JAMMU (J&K)

S. No.	Name of the Item	Minimum Specifications	Monthly Unit Rate to be offered	Monthly Estimated Cost
1	2	3	4	5
1	Potato / Aaloo	(100 gm/pc)	IKg	
2	Onion / Pyaaz	(80 gm/pc)	IKg	
3	Tomato / Tamator	(80 gm/pc)	IKg	
GREEN VEGITABLES (FLAT RATE FOR ALL)				
1	Pumpkin / Seetaphal	Should be Fresh	IKg	
2	Lauki	Should be Fresh	IKg	
3	Paalak	Should be Fresh	IKg	
4	Carrot / Gaajar	Should be Fresh	IKg	
5	Tinda	Should be Fresh	IKg	
6	Torai	Should be Fresh	IKg	
7	Turnip / Shaljam	Should be Fresh	IKg	
8	Cauliflower / Phool Gobhi	Should be Fresh	IKg	
9	Cabbage / Patta Gobhi	Should be Fresh	IKg	
10	Peas / Matar	Should be Fresh	IKg	
11	Shimla Mirch	Should be Fresh	IKg	
12	Methi	Should be Fresh	IKg	
13	All Varieties of beans	Should be Fresh	IKg	
14	Karela	Should be Fresh	IKg	
15	Bhindi	Should be Fresh	IKg	
16	Sarson	Should be Fresh	IKg	
17	Bathua	Should be Fresh	IKg	
18	Choulaai	Should be Fresh	IKg	
19	Radish / Mooli	Should be Fresh	IKg	
20.	Cucumber/Kheera	Should be Fresh	IKg	
21.	Adrak/Ginger	Should be Fresh	IKg	
22.	KachaAam	Should be Fresh	IKg	
23.	Lemon/Neembu	Should be Fresh	IKg	
24.	Hara Dhania	Should be Fresh	IKg	
25.	Podina	Should be Fresh	IKg	
26.	Hari Mirch	Should be Fresh	IKg	
27.	Amla	Should be Fresh	IKg	
28.	Chukander/Beetroot	Should be Fresh	IKg	

Rates quoted will be valid throughout the contract period. No Change in the rates will be allowed in any case throughout the contract period.

FRUITS					
1.	Orange	120 gm- 150 gm, Riped			1Kg
2.	Mausami	120 gm- 150 gm, Yellow, Green, Riped			1Kg
3.	Apple	Medium Size, Fresh			1Kg
4.	Mango (Ouseri/Langra)	120 gm- 150 gm Fresh			1Kg
5.	Banana	120 gm- 150 gm Fresh			1Kg
6.	Pear/Naspati	120 gm- 150 gm Fresh			1Kg
7.	Keenu	120 gm- 150 gm Fresh			1Kg
8.	Babbukosha	120 gm-150 gm Fresh			1Kg
9.	Papaya / Papita	Yellow, Riped			1Kg
10.	Bread (Atta / Whole Wheat)	Mordern/Britania/Har vest/Reputed Brand 400gm			1 pkt
11.	Eggs	Minimum 60 gm/Pc 30 Egg/tray			1 Tray of 30 eggs
12.	Milk	500 gms packet			1 pkt
13.	Butter	500 gms Packet			1 pkt

Note:

1. The lowest bid will be evaluated on the basis of amount as quoted by the bidders in the financial bid. *
2. The above mentioned quantity is indicative and for the purpose of evaluation of lowest financial bid only. The payment to the agency will be made on the basis of actual supply order.
3. The bidders before quoting rates in financial bid will consider handling/loading/unloading/cartage etc charges. There will be no additional payment made for handling/ loading/ unloading/cartage etc charges.

4. It is the responsibility of the Agency to deliver the ordered quantity of Fruit, Vegetables and other edibles at the Kitchen of superintendent ESIC Model Hospital Bari Brahmana Jammu.
5. Statutory Taxes, if any, to be born by the vendor.

*(In case of same lowest rate by more than one bidder, experience of the bidder and distance of the establishment will be the criteria in the order mentioned above)

Grand Total: Rs (in words)

Dated

Place

Name & Address of Firm

Authorized Signature & Seal of the Firm